



**DATE:** February 26<sup>th</sup>, 2026

**TO:** Jay Guffey, Engineering Supervisor, Water Resources Department

**FROM:** Tekiera Key, OBO Specialist

**SUBJECT:** OBO (M/WBE) Memo for Water Booster Stations I&C and SCADA Improvements Change Order #1

The Office of Business Opportunity has reviewed the change request submitted for the Master Agreement with HDR Engineering Inc. of the Carolinas (HDR), and the City of Greensboro, submitted by the Water Resources Department for SCADA Improvements for the determination of continued compliance with the M/WBE Program Plan. M/WBE goals were not established for the contract.

HDR Engineering Inc. of the Carolinas (HDR) entered into a three-year Master Agreement with the City of Greensboro from August 19<sup>th</sup>, 2022 to December 31<sup>st</sup>, 2025 with the City of Greensboro for SCADA system integration, updates, training for plant staff for multiple Water Boost stations for a total contract value of \$1,299,000.00. HDR committed to utilizing SAMR, a MBE firm, on the project and subcontracted 16.00% (\$209,736.80) of the total contract value. Change order #1 is to extend the contract end date to December 31<sup>st</sup>, 2026 for SCADA Improvements by providing additional testing and training for \$165,000.00 which increases the total contract value to \$1,464,000.00. The updated MBE utilization for SAMR is 14.33%. This change order continues to comply with the M/WBE Program Plan.

ID	Firm Name	County	Description of the Work	Original Contract Amount	CO#1	Updated Contract Amount	Contract %
MBE	SAMR	Guilford	Design Services, SCADA Programming/Startup Support	\$209,736.80	\$0.00	\$209,736.80	14.33



Please be reminded that during the performance of the contract, if there are any changes the Department must contact the Office of Business Opportunity for approval, before making any such changes or substitutions.

TK

Cc: Michael Humphrey, OBO Compliance Officer  
Michael McKoy, OBO Liaison