



FINANCIAL & ADMINISTRATIVE SERVICES

DATE: May 20, 2025

TO: Chris Wilson, Deputy City Manager

FROM: Melanie A. Anderson, Contracts Analyst

DEPARTMENT: Financial & Administrative Services
Procurement Services Division

SUBJECT: Requesting approval to award contract number 11017 for Mowing, Maintenance, and Lot Clean-up Services

Background:

Procurement Services Division conducted a solicitation for mowing, maintenance, and lot clean-up services on behalf of the Planning and Engineering & Inspections Department through the Greensboro e-Procurement System (GePS) under event number 11843. Two responsive bids were received, both of which were from a registered M/WBE firm with the state of North Carolina. Wallis Leigh McBride DBA McBride Lawn Care was determined to be the vendor best qualified to provide these services for the Planning and the Engineering and Inspections Department.

Recommendation:

The Procurement Services Division concurs with the Planning and the Engineering & Inspections Department to award this contract to Wallis Leigh McBride DBA McBride Lawn Care. The estimated annual contract amount will be \$270,000.00.

Outreach:

- Solicitation notifications were sent to six hundred forty-three potential bidders on GePS.
- A solicitation notification was sent to one hundred and twenty-three M/WBE's.
- The selected bidder, McBride Lawn Care, is a registered MBE with the State of North Carolina.

Financial information:

- Contract number: 12613
- Encumbering Accounts: # 211-21-2121002.5285 and 101-NC-NC.400
- Contract Term: July 1, 2025 – June 30, 2028
- FY 26, the contract will be encumbered on July 1.
- Estimated Annual Contract Amount: \$270,000.00
- Estimated Total Contract Award Amount: \$810,000.00