



DATE: May 15, 2024

TO: Danny Halterman – Financial Analyst

FROM: Shelia Reaves-Willett, M/WBE Specialist

SUBJECT: M/WBE Memo for Temporary Labor Services – Water Resources  
Event #11840

The M/WBE Office reviewed the documentation submitted by the Water Resources Department for Temporary Labor Services, to determine compliance with the M/WBE Program Plan. The M/WBE Office had advanced input in the specification process, and respondents were eligible to receive up to ten (10) points for M/WBE participation.

Blue Arbor, a certified WBE, was the selected vendor for a three-year contract with an estimated value of \$2,115,000.00 (\$705,000.00 annually). The contract is valid from July 15, 2025, through July 14, 2028, and the vendor will self-perform the services.

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement, the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

SRW

Cc: Michael A. Humphrey, M/WBE Compliance Officer  
Mary McCollough, Contract Analyst, Procurement Services Division