



**DATE:** March 3, 2025

**TO:** Jay Guffey, Engineering Supervisor

**FROM:** Nora Gardner, M/WBE Specialist

**SUBJECT:** M/WBE Memo for 2022 Sanitary Sewer Rehabilitation Construction Administration and RPR Assistance - Change Order #1

The M/WBE Office reviewed the documentation submitted by CDM Smith, Inc to provide 2022 Sanitary Sewer Rehabilitation Construction Administration and RPR Assistance - Change Order #1 to determine continued compliance with the City of Greensboro M/WBE Program Plan. No M/WBE requirements were established for this project.

CDM Smith, Inc, was requested to solicit and make an effort to use certified M/WBE vendors capable of providing services needed to fulfill the contract agreement. The firm committed to utilizing the following vendors:

ID	Firm Name	County	Description of Work	Original Contract Amount	Change Amount	New Contract Amount	%
WBE	Manholes and Pipeline Consulting, LLC	Randolph	Resident Project Representative	\$222,500.00	\$52,500.00	\$275,000.00	68.31%

Please be reminded that during the performance of the contract, if there are any changes, including subcontractor replacement, the Department and Vendor must contact the M/WBE Office for approval before making any such changes or substitutions.

Thank You,

Cc: Gwen Carter, M/WBE Compliance Officer