



DATE: April 9, 2025
TO: Evelyn Johnson, Financial Reporting Manager
FROM: Nora Gardner, M/WBE Specialist
SUBJECT: M/WBE Memo for External Auditor Services

The M/WBE Office reviewed the request submitted for External Auditor Services for the Financial & Administrative Services Department to determine compliance with the M/WBE Program Plan. The M/WBE Office had advanced input in the specification process, and respondents were eligible to receive up to ten points for M/WBE participation.

Mauldin & Jenkins, LLC was selected to perform the services. The contract award is for three years with a total contract value of \$330,000.00 (\$110,000.00 annually). The vendor will self-perform the work with its workforce.

Please be reminded that during the performance of the contract, if there are any changes, including subcontractor replacement, the Department and Vendor must contact the M/WBE Office for approval before making any such changes or substitutions.

Thank You,

Cc: Michael Humphries, M/WBE Compliance Officer