



DATE: March 27, 2025
TO: PJ Mrsic, Network Administrator
FROM: Shelia Reaves-Willett, M/WBE Specialist
SUBJECT: M/WBE Memo for Outside Structure Cabling Services - Event# 11782

The M/WBE Office reviewed the documentation submitted for Outside Structure Cabling Services for the Information Technology Department to determine compliance with the M/WBE Program Plan. The M/WBE Office had advance input in the specification process, respondents were eligible to receive ten (10) criteria points for a Certified M/WBE Contractor and five (5) criteria points for the utilization of a Certified M/WBE Subcontractor. No contract goals were established for the services, however, M/WBE firms were notified of the opportunity to submit a bid.

Performance Cabling Technologies was one of the selected firms for the Exterior Structured Cabling Services. The contract award is for three years with an estimated total contract amount of \$330,000.00 (\$110,000.00 annually). The contract term will be two (2) years with one optional one-year extension and the firm will self-perform the services.

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

SRW

Cc: Gwen Carter, M/WBE Compliance Officer
Shadi Zeidan, Contracts Analyst, Procurement Services Division