



DATE: March 25, 2025

TO: Jason Geary, Engineering & Inspections Deputy Director

FROM: Gwen Carter, M/WBE Compliance Officer

SUBJECT: M/WBE Memo for Contract # 2023-0340 Atwater Drive Water Line Extension

The M/WBE Office reviewed the documentation submitted by Jimmy R. Lynch & Sons, Inc. to determine compliance with the M/WBE Program Plan. The total contract value was \$1,137,775.00. The M/WBE goals established for the contract were MBE 14.0% and WBE 23.0%. The M/WBE achievement was MBE 0.48% and WBE 10.10%. To demonstrate Good Faith, the bidder must either meet or document that it tried to meet the goals. The M/WBE Office determined that the bidder's documentation was insufficient to document Good Faith Efforts; however, on appeal, the decision was overturned by the City Manager due to the totality of the circumstances.

Jimmy R. Lynch & Sons, Inc. proposed to use the following certified M/WBE firms.

ID	Firm Name	County	Work Item	Dollar Value	%
MBE	Cruz Brothers	Alamance	Concrete	\$5,461.32	0.48%
WBE	Canady's Landscaping	Guilford	Erosion Control & Seeding	\$8,760.87	0.77%
WBE	P&S Grading	Guildford	Asphalt Paving	\$106,154.11	9.33%

Please remember that during the performance of the contract, if there are any changes, including subcontractor replacement, the department must contact the M/WBE Office for approval before making any such changes or substitutions.