



DATE: February 26, 2025

TO: Anna Blanchard, Community Development Analyst

FROM: Gwen Carter, M/WBE Compliance Officer

SUBJECT: M/WBE Memo for Goal Setting – Solomon’s Plaza Apartments Project

The M/WBE Office reviewed a request from the Housing & Neighborhood Development Department to establish M/WBE requirements for the Solomon’s Plaza Apartments Project. The M/WBE goals for this project are MBE 18% and WBE 15%. Trinity Consulting and Development, LLC must make Good Faith Efforts to achieve both goals before beginning construction. The M/WBE Office will monitor the contract monthly to ensure the developer fulfills the M/WBE requirements.

Please be reminded that during the performance of the contract, if there are any changes, including scopes of work or subcontractor replacement, the Department and Contractor must contact the M/WBE Office for approval before making any such changes or substitutions.