



**DATE:** March 4, 2025

**TO:** Kathy Goodwin, Helpdesk Services Manager

**FROM:** Nora Gardner, M/WBE Specialist

**SUBJECT:** M/WBE Memo for the Lease Agreement for Technology Equipment

The M/WBE Office reviewed the documentation submitted for the Lease Agreement for Technology Equipment to determine compliance with the City of Greensboro M/WBE Program Plan. There were no M/WBE requirements established for this contract.

Ontario Investments Inc. will self-perform the work with its workforce.

Please be reminded that during the performance of the contract, if there are any changes, including subcontractor replacement, the Department and Vendor must contact the M/WBE Office for approval before making any such changes or substitutions.

Thank you,

Cc: Gwen Carter, M/WBE Compliance Officer