



DATE: January 15, 2025
TO: Keith Lovings, Engineering Specialist
FROM: Marjorie Manzanares, M/WBE Construction Project Coordinator
SUBJECT: M/WBE Memo for Light Repair Maintenance & Holiday Decor

The M/WBE Office reviewed the documentation submitted to determine compliance with the M/WBE Program Plan, for the Light Repair, Maintenance & Holiday Decor for the Transportation Department. M/WBE firms were notified of the opportunity to submit a proposal, and respondents were eligible to receive up to ten points for M/WBE participation.

Lowdermilk Electric, Inc., a certified WBE, was selected to provide the services for an annual contract value of \$180,000.00 for three years, totaling \$540,000.00. The firm will self-perform the services.

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval before making any such changes or substitutions.

Thank you

MM

Cc: ~~Melanie Anderson, M/WBE Compliance Officer~~