



DATE: January 31, 2025
TO: Butch Shumate, Facilities Manager
FROM: Gwen Carter, M/WBE Compliance Officer
SUBJECT: M/WBE Memo for Bellemeade Parking Deck Demolition

The M/WBE Office reviewed the documentation submitted by the D.H. Griffin Wrecking Company, Inc. to determine compliance with the M/WBE Program Plan. The M/WBE goals established for the contract were MBE 12% and WBE 7%. While the documentation submitted with the bid indicated MBE 12% and WBE 7%, the actual achievement was MBE 19% and WBE 0%. The WBE participation was reduced because the firm listed for WBE utilization was certified by the North Carolina Department of Administration (HUB) and the North Carolina Department of Transportation (DOT) as an MBE firm.

To demonstrate Good Faith, the bidder must either meet or document that it tried to meet the goals. The documentation submitted to the M/WBE Office was insufficient to determine that the vendor made Good Faith Efforts; however, on appeal, the City Manager determined that the bidder's efforts were reasonable.

D.H. Griffin Wrecking Company, Inc. proposed to use the following certified firms to meet its MBE commitment.

ID	Firm Name	County	Work Item	Dollar Value	%
MBE	Rankin III Grading LLC	Guilford	Hauling	\$282,480.00	12.0%
MBE	Hawkeye Hauling, Inc.	Guilford	Hauling	\$164,780.00	7.0%

Please remember that during the performance of the contract, if there are any changes, including subcontractor replacement, the department must contact the M/WBE Office for approval before making any such changes or substitutions.