



SAAS ORDER FORM

This Order Form is subject to the terms of the Subscription License and Services Agreement between Infor (US), LLC ("Infor") and City of Greensboro ("Customer" or "Licensee") with an effective date of March 11, 2014 (the "Agreement"). All terms of the Agreement are incorporated herein by reference. In the event of a conflict, the terms of this Order Form control over the terms of the Agreement.

Capitalized terms not defined in this Order Form are defined in the Agreement. In the event the capitalized terms in this Order Form differ from the terminology used in the Agreement, references herein to: "Customer" and "Licensee" shall have the same meaning and may be used interchangeably; "Subscription Software" and "Component Systems" shall have the same meaning, refer to the computer software programs identified in this Order Form and may be referred to in the Agreement as Component Systems, Products, Software Products, Subscription Software, Software, Standard Software, Programs or Licensed Programs; and "License Restriction" means any limitation on the use of the Subscription Software and may be referred to in the Agreement as License Restriction or User Restriction.

I. Subscription Software – Term Extension

	Part # (if applicable)	Subscription Software	License Restriction*		Support Level**
			Quantity	Type	
1	S3F-S-CSPSFSM-MT	Infor CloudSuite Public Sector Financials & Supply Management - SaaS MT	3,103	FTE	CXTE
2	S3F-S-SRM-MT	Strategic Sourcing/Supplier Portal - SaaS MT	3,103	FTE	CXTE
3	EDU-S-S3FM	Infor Campus Membership - CloudSuite Financials & Supply Management	3,103	FTE	CXTE
4	TAM-S-CSHCMNT	Infor HR Talent Core - SaaS MT	3,103	FTE	CXTE
5	TAM-S-GHRPAYROLL-MT	HR Payroll - SaaS MT	3,103	FTE	CXTE
6	HRM-S-BSIF	BSI TF US - SaaS MT	3,076	EM	CXT
7	TAM-S-TRACKER	Tracker Corp- I-9 & E-Verify Integration	3,103	FTE	CXT
8	EDU-S-TAMM	Infor Campus Membership - HR & Talent	3,103	FTE	CXTE
9	LMS-S-CONTDL	Learning Management Content Creation Developer License - SaaS	15	NU	CXT
10	BBI-S-DENT-PLT	Birst Cloud Enterprise Edition Platform License (Direct)	1	ET	CXTE
11	BBI-S-DENT-BNSU	Birst Cloud Business User (Direct)	18	NU	CXTE
12	BBI-S-DENT-ROLITE	Birst Cloud Read-only Lite User (Direct)	500	NU	CXTE
13	BBI-S-DENT-ANLU	Birst Cloud Analyst User (Direct)	2	NU	CXTE
14	BBI-S-DEPLOY-USW	Birst Cloud Deployment Site - US West	1	DA	CXTE
15	COL-S-DAC-MT	Infor Coleman Digital Assistant Consumption - SaaS MT	120,000	ATRAN	CXTE
16	ION-S-STORAGE	Infor Storage	2	1.0TB	CXTE
17	EPSF-S-DMG-CAPTSNGL	Infor Document Management - Document Capture Ephesoft (Legacy) - SaaS ST	4	VCORE	CXT
18	ANC-S-UAP	Infor User Adoption Platform - SaaS	200	NU	CXT
19	BBI-S-ADD-NTWKBA	Birst Cloud Networked Business Analytics	1	ET	CXTE
20	ION-S-PIPELINES	Infor Data Lake Data Scanning - SaaS MT	6	UTLM	CXTE
21	ION-S-PROCESS-EMBED	ION Messages for Infor - SaaS MT	3	MSG	CXTE

For the purpose of the definitions below, Component System and Subscription Software may be used interchangeably.

* If specified in the User/License Restriction field:

- "1.0TB" = **Terabyte** - Represents the number of Storage capacity in Terabytes
- "ATRAN" = **Annual Transactions** - Quantity represents the number of entries processed annually by the Component System, including but not limited to such sources as bank account summaries, bank account statements, accounting reports from any

interface software, excel import templates, purchase orders, sales orders and invoices, regardless of whether such entries are entered manually or electronically.

- **“DA” = Data Center** - Quantity represents the maximum number of separate data centers having the Component System installed on machines located within it. Each separate data center requires a license. A Datacenter is the department in an enterprise that houses and maintains back-end information technology systems and data stores. Typically, this department and all the systems reside in one physical place or site.
- **“EM” = Employee** - The total number of individuals who are or have been employees of Customer (whether employed on a full-time, part-time, seasonal or other basis) or independent contractors of Customer (whether engaged directly or through a third party as contract workers, consultants, freelancers or other capacity). For licensing purposes, former employees and independent contractors of Customer shall only count as Employees if their data is maintained or processed by the Component System for administrative, pension or payroll purposes. Within thirty days following each anniversary of the Order Form Date (each an “Anniversary”), Customer will provide detail regarding the total number of Employees as of such Anniversary. If the actual number of Employees as of an Anniversary is in excess of the specified licensed quantity of Employees as of such Anniversary, Customer will purchase additional licenses corresponding to such excess amount.
- **“ET” = Enterprise** -Allows unlimited use of the Component System by the Customer or by Customer and other permitted subsidiaries to the extent expressly authorized in the License Agreement
- **“FTE” = Full Time Equivalent** - Means the total number of individuals who are or have been employees of Customer (whether employed on a full-time, part-time, seasonal or other basis) or independent contractors of Customer (whether engaged directly or through a third party as contract workers, consultants, freelancers or other capacity), and is calculated as follows: At any point in time, the total number of FTEs is calculated by adding (a) 100% of the total number of current employees and independent contractors working 30 or more hours per week, excluding Seasonal Workers; (b) 50% of the total number of current employees and independent contractors working fewer than 30 hours per week (“Part Time Workers”), excluding Seasonal Workers; (c) 25% of current volunteers and unpaid workers; and (d) 25% of Seasonal Workers who worked for Customer at some time in the previous 12 months. In addition, if the Component System is used in connection with administering payroll and/or benefits, the total number of FTEs shall also include (e) 10% of former employees and independent contractors, whether previously engaged on a full-time, part-time, seasonal, volunteer or other basis, whose data is processed by the Components System for administrative, pension or payroll purposes. Within thirty days following each anniversary of the Order Form Date (each an “Anniversary”), Customer will provide detail regarding the total number of FTEs as of such Anniversary. If the actual number of FTEs as of an Anniversary is in excess of the specified licensed quantity of FTEs as of such Anniversary, Customer will purchase additional licenses corresponding to such excess amount. For purposes herein, a Seasonal Worker is an individual who works on a seasonal basis not to exceed four months; any individuals who work on a seasonal basis in excess of four months shall be counted as Part Time Worker.
- **“MSG” = ION Messages in Millions** - Quantity represents the aggregate volume of Messages, expressed in millions, exchanged between Infor software applications and third-party applications, application programming interfaces (APIs), message queues, shared directories, databases or network components for a 12-month period. A Message is a discrete inbound or outbound exchange of data (e.g. a report, order, requisition or inquiry) processed by Infor ION and routed to/from an application, APIs, message queues, shared directories, databases or other network component.
- **“NU” = Named Users** - Allows access to the Component System up to the stated maximum number of individual named users, irrespective as to whether any such user is actively logged on to the Component Systems at a given point in time; The Customer agrees to assign to each Named User a unique identification profile, it being agreed that to the extent Customer uses generic user profiles as a means to access the Component System, each separate log-on accessing the Component System will be counted as a separate user.
- **“UTLM” = Utilization - Metered** - Quantity represents the aggregate query or transfer volume, expressed in terabytes, for a 12-month period. Utilization is continuously metered and reported by Infor (a) in the case of query, based upon all queries against the applicable data source; and (b) in the case of transfer, for all transfers of data from the applicable data source. Utilization - Metered is subject to an annual reconciliation and true-up.
- **“VCORE” = Virtual Core** - Quantity represents the maximum number of virtual cores utilized by the Component System at peak times, and all virtual cores utilized must be licensed. Each Virtual Core represents one (1) hyper-threaded physical core. The architecture of each hyper-threaded physical core addresses two (2) virtual or logical central processing unit cores capable of parallel processing and sharing execution resources to help increase optimized performance. Hyper-Threading Technology (HTT) is a form of simultaneous multithreading technology (SMT) introduced by Intel and runs on Intel processors.

****Support Level for Subscription Software:**

“CXT” = Infor Essential (24X5); “CXTTP” = Infor Premium (24x7); “CXTE” = Infor Customer Success Plus program. Descriptions of these plans can be found at <http://www.infor.com/cloud/subscription/>.

II. Subscription Term and Subscription Fees for the Subscription Software in Section IV

The Subscription Fees for the period August 1, 2022 through August 31, 2024 on this Order Form shall replace and supersede the Subscription Fees for the same period on the Order Form between Infor and Customer dated September 25, 2019 (the “Prior Order Form 1”) as well as the Order Form between Infor and Customer dated April, 3, 2020 (the “Prior Order Form 2”).

Annual Subscription Fee for August 1, 2022 through July 31, 2023: \$1,322,902.22

Annual Subscription Fee for August 1, 2023 through July 31, 2024: \$1,344,421.76

Annual Subscription Fee for August 1, 2024 through July 31, 2025: \$1,399,365.35

Annual Subscription Fee for August 1, 2025 through July 31, 2026: \$1,457,056.12

Annual Subscription Fee for August 1, 2026 through July 31, 2027: \$1,517,631.42

Annual Subscription Fee for August 1, 2027 through July 31, 2028: \$1,335,685.49⁺

Annual Subscription Fee for August 1, 2028 through July 31, 2029: \$1,402,469.77⁺

⁺The Subscription Fees for the period August 1, 2027 through July 31, 2029 include the annual renewal fees of \$15,426.12 for BSI TF US - SaaS MT (HRM-S-BSIF) each annual period.

Initial Subscription Term: August 1, 2022 through July 31, 2029.

Fee for Initial Subscription Term: \$9,779,532.13

Total Amount Due (before applicable taxes): \$9,779,532.13

Currency: USD

III. Payment Terms

Payment is due within thirty (30) days of the date of the invoice.

All Annual Subscription Fees will be invoiced such that they are due prior to the commencement of the portion of the Subscription Term to which the Annual Subscription Fee applies.

Customer Account ID:	5555-L
Infor GL ID:	US0AB
Account Executive Name:	Dale Wilkinson

Primary-Use Address:	Invoice Address:
City of Greensboro 300 West Washington Street Greensboro, NC 27401	City of Greensboro 300 West Washington Street Greensboro, NC 27401
Contact Name: Chryste Hofer	Contact Name: Chryste Hofer
Contact Title:	Contact Title:
Contact Phone: 336-373-4650	Contact Phone: (336) 373-4650
Contact email: chryste.hofer@greensboro-nc.gov	Contact email: chryste.hofer@greensboro-nc.gov

IV. Additional Terms

1. Exhibit 1 - Service Level Description that was attached to and made a part of the Prior Order Form 1 shall be applicable to the Subscription Software herein.
2. The Education Services – Infor Campus Membership terms included in section IV Additional Terms of the Prior Order Form 1 shall be applicable to the Infor Campus Membership Subscription Software herein.
3. The Information Security Plan sets forth additional terms and conditions applicable to Customer’s access to and use of the Subscription Software licensed herein. The terms of the Agreement are hereby amended by the Information Security Plan as it relates to the Subscription Software licensed herein. In the event of a conflict between the terms and conditions of the Agreement and the provisions of the Information Security Plan, the provisions of the Information Security Plan shall govern and control. The Information Security Plan can be found at: <https://www.infor.com/security-plan>.
4. The consulting services set forth in the Change Order signed concurrently with this Order Form will be delivered as part of a bundled subscription offer for the period August 1, 2022 through July 31, 2027, and are not separately valued, priced, or subject to a credit or refund from Infor.
5. In consideration for the pricing and terms under this order form, Infor may make reference to Customer as a customer in press releases and written and verbal communications. Customer agrees to act as a reference for Infor, including participating in reference calls and other reference activities as may be reasonably requested by Infor.
6. Customer’s purchase of the licenses specified herein is not contingent or dependent upon the provision of any consulting services. Customer may choose to purchase from Infor contemporaneously with this Order Form or in the future.

- 7. Please visit <https://www.infor.com/customer-center/MTcloud> for benefits related to the Infor Multi-tenant Cloud Customer Bill of Rights (only applicable to Subscription Software hosted in a multi-tenant environment).

Effective date of this Order Form: _____ (the "Order Form Date"), to be completed by Infor upon countersignature.

THE PARTIES have executed this Order Form through the signatures of their respective authorized representatives.

for: **Infor (US), LLC**

(Infor) Signed by:

Mary McCrayer

BF739807DC304A4...

Signature
Mary McCrayer

Typed or Printed Name

Senior Manager

Job Title

6/13/2022 | 11:26 AM EDT

Date

for: **City of Greensboro**

(Customer) Signed by:

Rodney Roberts

B5B32D34A53E489...

Signature
Rodney Roberts

Typed or Printed Name

Chief Information Officer

Job Title

6/9/2022 | 3:28 PM EDT

Date

Certificate Of Completion

Envelope Id: 1EEABC655356402090AB0DA5E619FCC1	Status: Completed
Subject: Please DocuSign: BC - Infor (US) Inc - 32874.pdf, ADD - Infor (US) Inc - 2022 Infor Subscriptio...	
Source Envelope:	
Document Pages: 11	Signatures: 3
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Kiran Purswani
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	300 W Washington St
	Greensboro, NC 27401
	Kiran.Purswani@greensboro-nc.gov
	IP Address: 209.112.106.2


Record Tracking

Status: Original	Holder: Kiran Purswani	Location: DocuSign
5/20/2022 12:41:48 PM	Kiran.Purswani@greensboro-nc.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: City of Greensboro	Location: DocuSign

Signer Events

Mary McCrayer
 mary.mccrayer@infor.com
 Senior Manager
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 BF739807DC304A4...
 Signature Adoption: Pre-selected Style
 Signed by link sent to mary.mccrayer@infor.com
 Using IP Address: 108.83.209.108

Timestamp

Sent: 6/13/2022 11:20:21 AM
 Viewed: 6/13/2022 11:26:05 AM
 Signed: 6/13/2022 11:26:38 AM

Electronic Record and Signature Disclosure:
 Accepted: 6/13/2022 11:26:05 AM
 ID: 8a0c3992-8ef6-4dba-8607-7c8e74e05f1e

Rodney Roberts
 Rodney.Roberts@greensboro-nc.gov
 Chief Information Officer
 City of Greensboro
 Security Level: Email, Account Authentication (None)

DocuSigned by:

 B5B32D34A53E489...
 Signature Adoption: Pre-selected Style
 Signed by link sent to
 Rodney.Roberts@greensboro-nc.gov
 Using IP Address: 38.83.140.9

Sent: 6/9/2022 3:15:04 PM
 Resent: 6/9/2022 3:16:53 PM
 Resent: 6/9/2022 3:20:07 PM
 Viewed: 6/9/2022 3:28:30 PM
 Signed: 6/9/2022 3:28:43 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
<p>Infor Internal - NA Signed infor.internal-nasigned@infor.com Senior Manager Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 6/13/2022 11:20:08 AM ID: abaf92a7-4aab-4b52-912f-55bdf0f24a9d</p>	COPIED	Sent: 6/13/2022 11:20:23 AM
<p>Ja'Tia Thompson Ja'Tia.Thompson@greensboro-nc.gov Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	COPIED	Sent: 6/9/2022 3:25:25 PM
<p>Jonathon Toomey jonathan.toomey@infor.com Operations Director Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 6/9/2022 10:55:35 AM ID: 7d4b7960-e30b-4541-a01b-c3f4106d0446</p>	COPIED	Sent: 6/13/2022 10:51:10 AM
<p>Keith Pace keith.pace@infor.com Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 5/20/2022 2:43:03 PM ID: f76567af-9d02-4a75-a444-7c1c7a104406</p>	COPIED	Sent: 6/8/2022 4:50:52 PM Viewed: 6/8/2022 7:18:08 PM
<p>Keith Pace keith.pace@infor.com Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 5/20/2022 2:43:03 PM ID: f76567af-9d02-4a75-a444-7c1c7a104406</p>	COPIED	Sent: 6/9/2022 3:25:25 PM Viewed: 6/9/2022 3:36:52 PM
<p>signed.order@infor.com signed.order@infor.com Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 6/13/2022 10:58:55 AM ID: af23d6bf-abf4-4a54-b061-96a9a1cc712d</p>	COPIED	Sent: 6/13/2022 11:16:59 AM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	5/20/2022 1:24:44 PM
Certified Delivered	Security Checked	6/9/2022 3:28:30 PM
Signing Complete	Security Checked	6/9/2022 3:28:43 PM
Completed	Security Checked	6/13/2022 11:26:38 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Greensboro (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Greensboro:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: Angie.Waters@greensboro-nc.gov

To advise City of Greensboro of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at jma@spauldingridge.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Greensboro

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to Angie.Waters@greensboro-nc.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Greensboro

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to Angie.Waters@greensboro-nc.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Greensboro as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Greensboro during the course of your relationship with City of Greensboro.



Jana + Keith
Martene
independant

CHANGE ORDER

INTRODUCTION

This Change Order document ("Change Order") is subject to all terms and conditions applicable to Professional Services of the Software as a Services Agreement between Infor (US), LLC ("Infor") and The City of Greensboro ("Licensee" or "COG" or "Customer") with an Effective Date of September 25, 2019 (the "Services Agreement") and constitutes a change to the Services Work Order identified below by Work Order Number ("Work Order"). All terms of the Services Agreement and Work Order are incorporated herein by reference. Capitalized terms not defined in this Change Order are defined in the Services Agreement or Work Order. In the event of a conflict, the terms of this Change Order control over the terms of the Services Agreement and Work Order.

1.0 CHANGE ORDER

Customer	City of Greensboro
Project Name	COG – CSF FSM, HCM, PR EAM Migration
Project Number	32449446
Project Manager	Keith Pace
Project Phase	1
Product(s)	HCM, Payroll, RICE Development
Work Order Number	1
Change Number	5
Issue Number	
Description	Phase 1 Completion – Human Resources, Payroll and Benefits (October 2022) <ul style="list-style-type: none"> • Changing the City from Semi-monthly to Bi-Weekly payroll • Additional consulting effort needed to support completion of Phase 1
Requestor	COG/Infor
Identified Date	February 8, 2022 – April 29, 2022
Prepared By	Keith Pace
Change Status Log	Date

1.1 Preliminary identification and assessment

Describe the change in detail

Due to the changes to business process, COG has made the decision to switch from their current Semi Monthly payroll to Bi-Weekly payroll as part of the upgrade to Cloudsuite. The related solution configuration, RICE items and in process refinement of benefit offerings need to be completed to maintain to make this change. To accomplish this the following changes are required..

- Phase 1A - Finance, Supply Chain and EAM functions have additional test cycles and will have a go live of October 2022.
- Phase 1B - Human Resources, Compensation, Employee and Manager Space, Performance Management, Payroll and Benefits functionality have a revised planned go-live date of October 2022. This will incorporate the following:
 - Bi Weekly payroll configuration
 - Bi Weekly parallel testing

The purpose of this Change Order is to formally document the additional scope and associated additional consulting effort needed to support the completion of the project. Scope for the project remains the same as defined within the Work Order; which includes:

- Human Resources
- Payroll
- Benefits Administration and Enrollment

Reason for the change

Provide the combined COG/Infor team has the time needed to build, test and train on the enhanced GHR, Benefits and Payroll solution prior to the planned go-live date of October 2022

High level impact assessment

Overall impact is to the solution now identified will delay its initial go-live by 8 months.

1.2 Detailed impact analysis

Impact on project plan (including estimated timelines)

GHR/Payroll & Benefits:

- Go-live is delayed by 8 months from April 2022 to October 2022.
 - Payroll Recon 3 (4 weeks)
 - System Integration Testing 2 prep and Execution (9 weeks)
 - Migration Pass 7 (3 weeks)
 - Payroll Recon 4 (4 weeks)



Impact on project plan (including estimated timelines)

- User Acceptance Test Pre and Execution (5 weeks)
- Dress Rehearsal (2 weeks)
- Cutover Prep and Cutover (4 weeks)
- Post Go-live Support through first Payroll (3 weeks)

Target date (for implementation)

- The target go-live date for the project is October 2022

Impact on resource requirements

Payroll:

- No change in planned resource allocations/assignments except for extension of time needed to support review and confirm solution requirements and associated configuration, Mini-CRP, SIT, UAT, go-live prep and go-live activities.

GHR/Benefits:

- No change in planned resource allocations/assignments except for extension of time needed to support review and confirm solution requirements and associated configuration, Mini-CRP, SIT, UAT, go-live prep and go-live activities.

In addition to the tasks/testing support Infor will provide as detailed above: there are additional areas of focus that require additional Infor resource involvement to complete:

- Benefits consolidation
- Bi Weekly payroll configuration
- Payroll parallel testing

Additional risk

N/A – with the decision to split the go-lives the project team has helped reduced overall project risk.

Impact on project cost

- Any costs for this change order are covered under the SaaS software agreement 2019-5279 dated 09/25/2019.



Service Fee Estimate for Additional Professional Services Provided under this Change Order

Other Projects Affected

- Questica

Who needs to be notified of the change

- COG and Infor Executive Steering Committee Members

Comments



2.0 CHANGE APPROVAL / PAYMENT

By signing below, Customer authorizes Infor to proceed with the work set forth in this Change Order and bill Customer per the payment terms set forth herein for any additional Professional Services fees. Please return a signed copy of this Change Order to Infor PSO.

THE PARTIES have executed this Change Order through the signatures of their respective authorized representatives.

INFOR (US) LLC:

Signature:

DocuSigned by:

Mary McCrayer

Printed Name:

Mary McCrayer

Title:

Senior Manager

Address:

13560 Morris Road, Suite 4100

Address:

Alpharetta, GA 30004

Signature Date:

6/13/2022 | 11:26 AM EDT

CUSTOMER: City of Greensboro

Signature:

[Handwritten Signature]

Printed Name:

Rodney Roberts

Title:

Chief Information Officer

Address:

366 West Winston Street

Address:

Greensboro NC

Signature Date:

6-07-2022



Internal M/WBE Waiver Request Form

Date: 4/26/2022 Department: Information Technology

Contact Name & Phone: Chryste Hofer, Deputy CIO / Ja'Tia Thompson 336.601.7758 / Rodney Roberts 336.327-8900

Contract Name and Number (if applicable): Infor Subscription Renewal 2022- 2029

A waiver of the M/WBE participation requirement may be requested by the **Originating Department** at least 5 business days **prior** to advertisement or solicitation. In detail below, please explain your reason for requesting a waiver (attach RFP & supporting documentation as necessary).

Final approval of the request will be made by the City Manager's Office.

Please route this Waiver to Larry Davis.

The Executive Sponsor Team of the Informed Project which includes department heads from Finance, Budget, Human Resources and Information Technology as well as ACM Davis have requested to alter the remaining two years of our five year contract 2019-5279 and extend our commitment to the Infor ERP solution for an additional 5 years. As a part of the recent multi year implementation which started in 2019, the City has decided to configure the software to process our Payroll on a Bi-Weekly cycle instead of a Semi-Monthly payroll cycle. The Subscription includes the new bi-weekly configuration in the multi-tenant software and extends the contract through 2029.

The Infor Lawson solution is essential in supporting the city's enterprise applications which include financial, human capital management, payroll and procurement systems. It is considered the system of record for all City administration functions. The new subscription agreement will have a seven year commitment term. This invokes a change to the remaining 2 years on the contract and adds an additional 5 year subscription, with annual subscription fees due each year. The new Infor version 11 release which is entirely rewritten from the original Lawson applications plans to go live in October 2022. Securing this commitment for several years allows us to plan out our anticipated expenses and maintain our capital leasing fund at the appropriate funding levels.

The subscription agreement will be in effect for the period of August 1, 2022 to August 31, 2024 and the total contract value is \$9,779,532.13.

Christine A. Hofer, Deputy CIO
Digitally signed by Christine A. Hofer, Deputy CIO
Date: 2022.04.26 19:47:47 -04'00'

This section is for M/WBE Office use only

Contact Name & Phone Number:

The M/WBE Office supports the waiver request. Please submit any comments below.

1. The extraordinary and necessary requirements of the contract render application of the Program Elements infeasible or impractical. **Please explain in detail. (Attach supporting documentation as necessary)**

2. The nature of the goods or services being procured are excluded from the scope of this Program Plan.

Please check one of the exclusions below: (Attach supporting documentation as necessary)

- Contracts that are subject to the U.S. Department of Transportation Disadvantaged Business Enterprise Program;
- Sole Source: the required supplies or services are available from one responsible source
- Contracts for electricity or water and sewage services from a municipal utility district or governmental agency;
- Emergency contracts for goods or supplies;
- Contracts for the City's lease or purchase of real property where City is lessee or purchaser; and

3. Sufficient qualified M/WBEs providing the goods or services required by the contract are unavailable in the Relevant Market area of the project despite every reasonable attempt to locate them. **Please explain in detail the reason for the request: (Attach RFP & supporting documentation as necessary)**

The M/WBE Office does not support the waiver request. Please explain in detail the reason for not supporting the request: (Attach supporting documentation as necessary)

Timothy Jackson III
Digitally signed by Timothy Jackson III
Date: 2022.05.01 08:24:53 -04'00'

This section is for CMO Office use only

Contact Name:

The CMO Office approves the waiver request

The CMO Office does not approve the waiver request.

Larry M Davis
Digitally signed by Larry M Davis
Date: 2022.05.02 07:54:40 -04'00'