



DATE: October 4, 2024

TO: Larry Davis, Assistant City Manager
Rodney Roberts, Chief Information Officer

FROM: Ja'Tia Thompson, Deputy CIO Enterprise Applications

DEPARTMENT: Information Technology Department

SUBJECT: Change Order Request

As part of our ongoing efforts to streamline operations and improve efficiencies, we are requesting a change order to the existing Infor software contract to include the implementation of a new workforce management module. This change will allow us to migrate from the current Kronos Workforce Management application to the Infor system, consolidating our time and attendance tracking into a single platform within Infor CloudSuite.

This migration offers several key advantages:

1. **Operational Efficiencies:** By consolidating our workforce management into the Infor system, we will streamline processes and eliminate the need for separate systems to handle time and attendance. Having all workforce-related data in one platform will create significant efficiencies for data management, reporting, and system maintenance.
2. **Cost Savings:** Moving from multiple systems (Kronos and Telestaff for Public Safety) to a single platform will reduce licensing and support costs over time, contributing to overall savings for the organization.
3. **Public Safety Integration:** Currently, Public Safety employees utilize Telestaff for their time and attendance tracking. This change order provides an opportunity to bring Public Safety personnel into the Infor system alongside general employees, further increasing operational efficiencies and ensuring a unified, consistent approach to workforce management across all departments.

It is believed that this change will not only optimize our workforce management processes but also provide long-term cost benefits. The integration of time and attendance under the Infor system will reduce redundancy, simplify system administration, and ensure better alignment across all employee groups.

JT

Attachment