



FINANCIAL & ADMINISTRATIVE SERVICES

**DATE:** October 11, 2024

**TO:** Nathaniel Davis, City Manager

**FROM:** Mary McCollough, Contracts Analyst

**DEPARTMENT:** Financial & Administrative Services  
Procurement Services Division

**SUBJECT:** Requesting approval to award contract number 12332 for Motorola Radio Repairs services for Guilford Metro 911 Department

**Background:**

The Procurement Services Division was requested to facilitate awarding contract number 12332 to Motorola Solutions, Inc for radio repairs for the Guilford Metro 911 department. The radios are manufactured by Motorola and Motorola Solutions, Inc is the only certified vendor that can provide repairs to their equipment. Procurement Service Division is waiving the requirements for this vendor to provide a Certificate of Insurance, as they will not be physically working on City property

**Recommendation:**

The Procurement Services Division concurs with the recommendation of Guilford Metro 911 Department to award this contract to Motorola Solutions, Inc. This is a five year contract and is estimated that the services contract will be \$80,000.00 annually. The estimated total contract value for this five year contract is \$400,000.00.

**Outreach:**

- Solicitation notifications were not required for this contract. An M/WBE waiver was provided.
- Motorola Solutions, Inc is not a registered M/WBE vendor with the State of North Carolina.

**Financial information:**

- Contract Number: 12332
- Account Number: 681-39-3904004.5419
- Contract Effective Dates: November 1, 2024 through October 31, 2029
- FY25
- Annual Estimated Cost: \$80,000.00
- Total Estimated Award: \$400,000.00