



**DATE:** October 11, 2024  
**TO:** Ja'Tia Thompson, IT Senior Manager  
**FROM:** Marjorie Manzanares, M/WBE Construction Project Coordinator  
**SUBJECT:** MWBE Memo for Contract# 12272, Infor CloudSuite Managed Services, Change Order #1

The M/WBE Office has reviewed the change order request submitted by the Information & Technology Department for additional services related to the Infor CloudSuite Managed Services, to determine compliance with the M/WBE Program Plan. Infor's software is proprietary and only firms that are partners can provide the requested services. Currently, there are no M/WBE firms listed as partners.

RPI Consultants LLC was awarded a one-year agreement to provide managed services for Infor CloudSuite-related software for a total amount of \$88,800.00. Change Order #1 will add services to implement the new Infor Workforce Management Application for an estimated amount of \$1,010,550.00. This will extend the contract duration for an additional 18 months and the new contract amount to \$1,099,350.00.

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Thank You,

Cc: Allison Staton, M/WBE Compliance Officer