



DATE: August 6, 2024  
TO: Nathanael Moore, Transportation Street Maint. Operations Mgr.  
FROM: Allison Staton, M/WBE Compliance Officer  
SUBJECT: M/WBE Memo for Contract 2019-071A - Bridge Maintenance and Repair 2019-2020, Change Order 1

The M/WBE Office reviewed a construction and repair change order request to install two temporary bent saddle support assemblies at Gorrell and Washington Bridges to determine continued compliance with the City's M/WBE Program Plan. The contractor is required to maintain M/WBE participation for the duration of the contract unless the City approves it in advance. The Transportation Department requests additional funds to cover the cost of services.

On August 17, 2021, council approved to award Freyssinet, Inc. a contract for \$2,136,605.75. The firm committed to the established goals for the project of MBE 2% and WBE 2%. Change Order 1 for \$83,000.00 will increase the total contract value to \$2,219,605.75. Freyssinet, Inc. proposed to commit \$5,500.00 or 6.63% of the change order amount to a WBE firm. The contract's overall MBE utilization decreased to 1.93% (\$42,745.00) and WBE increased to 2.17% (\$48,240.00). The contract continues to comply with the M/WBE Program Plan and Freyssinet, Inc. will maintain the M/WBE utilization commitment with the following firms.

ID	Firm Name	County	Original Contract Amount	Change Order Amount	Total Contract Amount	Total Contract %
MBE	McCain Striping Service, Inc.	Guilford	\$10,690.00	\$0.00	\$10,690.00	0.48%
MBE	Hunts Tree Removal & Pruning Service Inc.	Guilford	\$32,055.00	\$0.00	\$32,055.00	1.44%
WBE	Traffic Control Safety Services, Inc.	Forsyth	\$42,740.00	\$5,500.00	\$48,240.00	2.17%

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement. The Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Cc: Jason Geary, Engineering & Inspection Department  
Eric Eley, M/WBE Sr. Program Manager  
Shadi Zedian, Interim M/WBE Coordinator