



DATE: July 23, 2024

TO: Monica Jarrett, Water Resources Utility Design Engineer

FROM: Marjorie Manzanares, M/WBE Construction Project Coordinator

SUBJECT: M/WBE Memo for On-Call Engineering Services for the Final Design of the Mitchell WTP Advanced Treatment of Emerging Contaminants

The M/WBE Office has reviewed the request from the Water Resources Department for a supplemental agreement with HDR Engineering, Inc. of the Carolinas (HDR) to determine compliance with the M/WBE Program Plan. This agreement covers the final design of the Mitchell WTP Advanced Treatment of Emerging Contaminants. No M/WBE goals were established for the contract, however, M/WBEs were contacted to provide the services.

HDR has committed 8.58% (\$651,125.50) of the total contract amount of \$7,583,093.00 to the following M/WBE firms:

Certification	Firm Name	County	Description of Work	Contract Value	Utilization Percentage
MBE	CriTek Engineering Group, P.C.	Guilford	Progress meetings and workshops, chemical system design development & construction drawings.	\$441,336.00	5.82%
MBE	SAMR , PLLC	Guilford	Sustainability review and documentation, electrical vehicle charging station evaluation.	\$176,789.50	2.33%
WBE	Falcon Engineering Inc.	Wake	Perform geotechnical exploration, lab testing, and develop engineering recommendations.	\$15,500.00	\$0.20%
WBE	*Consultant Engineering Service, Inc.	Forsyth	Electrical & controls design development and construction documents for site fencing & entrance design.	\$17,500.00	0.23%

*Second-tier subcontractor to Davis, Martin, Powell & Associates (Non-M/WBE)



Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Thank you

Cc: Allison Staton, M/WBE Compliance Officer
Eric Eley, Sr. Manager
Shadi Zeidan, Interim M/WBE Coordinator
Jay Guffey, Water Resources Engineering Supervisor