



City of Greensboro

Melvin Municipal
Office Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Report

File Number: 2024-574

Agenda Item# I.6

Agenda Date: 8/20/2024. **Department:** Water Resources
Meeting Type: Council Meeting **Category:** Consent Agenda

Title: 2024-574 Resolution to Approve Contract 12212 in the Amount of \$2,875,000 with CSG Systems, Inc to Provide Water Bills and Notices

Council Priority: Place an 'x' in the box.

- | | |
|--|--|
| <input type="checkbox"/> Safest City | <input type="checkbox"/> Most Skilled Workforce |
| <input type="checkbox"/> Easiest Place to Do Business | <input checked="" type="checkbox"/> Most Connected City |
| <input type="checkbox"/> Youth Sports Capital | <input type="checkbox"/> Hub of Recreation and Entertainment |
| <input type="checkbox"/> Abundance of Attainable Housing | <input type="checkbox"/> Other/Admin <u>Briefly Explain 3 word maximum</u> |

Council District: All

Public Hearing: No

Advertising Date/By: N/A

Contact 1 and Phone: Mike Borchers, Ext 2494

Contact 2 and Phone: Mark Chester, Ext 2639

PURPOSE:

Seeking approval to enter into a three-year contract, with two optional one-year extensions, to provide water bills and notices to the citizens and businesses in Greensboro, on behalf of the Water Resources Department.

BACKGROUND:

The City of Greensboro, Water Resources Department, utilizes an outside vendor to print and mail the City's water bills and notices. CSG Systems, Inc. is the current contracted vendor.

A Request for Proposals was conducted on June 24, 2024 on behalf of the Water Resources Department. The event solicitation contacted 578 potential suppliers through the Greensboro e-Procurement System and eight potential M/WBE suppliers identified in the relevant marketplace.

The City received three bids for this service. CSG Systems, Inc. was selected as the best value through matrix scoring.

Vision Statement: "A Community with Endless Economic Opportunities and Exceptional Quality of Life."

BUDGET IMPACT:

Contract has an annual value of \$575,000. The initial three-year contract value is \$1,725,000. The two potential optional one-year extensions bring the total value to \$2,875,000.

ACCOUNT NUMBER:

501-70-7012002.5429

RECOMMENDATION / ACTION REQUESTED:

It is recommended that City Council approve Contract 12212 in the amount of \$2,875,000 with CSG Systems, Inc. to provide water bills and notices.