



DATE: February 15, 2024

TO: Timothy Dunlap, Water Resources Plant Superintendent

FROM: Shadi Zeidan, Senior M/WBE Specialist

SUBJECT: MWBE Memo for Grounds Management and Landscaping Services – TZ Osborne Water Reclamation Facility

The M/WBE Office reviewed the request submitted for Grounds Management and Landscaping Services at TZ Osborne Water Reclamation Facility to determine compliance with the M/WBE Program Plan. The M/WBE Office had advance input in the specification process and respondents were eligible to receive up to a total of ten points for M/WBE participation. No contract goals were established for the services; however, M/WBE vendors were given the opportunity to submit a proposal.

Sharpe's Landscaping & Design, MBE was the selected firm for a three-year contract of \$333,150.00 (\$111,050.00 /Year). The firm will self-perform the services.

ID	Prime Vendor Name	County	Scope of Work	Contract Value	Utilization %
MBE	Sharpe's Landscaping	Guilford	Grounds Management and Landscaping	\$333,150.00	100%

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

SZ

Cc: Eric Eley, M/WBE Program Senior Manager
Allison Staton, M/WBE Compliance Officer