



**DATE:** May 9, 2024

**TO:** Nathanael Moore, Street Maintenance Operations Manager

**FROM:** Shadi Zeidan, Interim M/WBE Coordinator

**SUBJECT:** M/WBE Memo for 2022-0420 (11642) Concrete Sidewalk and Curb Ramp Repairs, Change Order #2

The M/WBE Office reviewed the change order request for 2022-0420 (11642) Concrete Sidewalk and Curb Ramp Repairs to determine compliance with the City's M/WBE Program Plan. The contractor is required to maintain the M/WBE participation throughout the duration of the contract unless approved in advance by the City.

On May 16, 2023, Council approved to award Atlantic Contracting Company a contract for \$1,594,945.20. The firm committed to utilizing MBE 24.00% (\$383,000.00) and WBE 13.00% (\$207,400.00). Change Order #1 for \$290,310.00 increased the total contract amount to \$1,885,255.20 and changed the M/WBE utilization to MBE 23.92% and WBE 12.53%. Change Order #2 for \$507,000.00 will increase the total contract to \$2,392,255.20. The overall M/WBE utilization will change to MBE 23.94% and WBE 12.64%. The contract continues to comply with the M/WBE Program Plan and the firm proposed to commit \$187,590.00 or 37.00% of the change order amount to the following M/WBE firms:

ID	Firm Name	County	Scope of Work	Original Contract Amount + CO#1	CO#2	Current Contract Amount	%
MBE	Cruz Brothers	Alamance	Concrete	\$451,000.00	\$121,680.00	\$572,680.00	23.94%
WBE	Crossroads Infrastructure	Guilford	Concrete	\$236,400.00	\$65,910.00	\$302,310.00	12.64%

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Cc: Eric Eley, M/WBE Program Senior Manager  
Allison Staton, M/WBE Compliance Officer  
Jason Geary, Engineering & Inspections Department