



DATE: May 16, 2024

TO: Jerome Williams, Project Manager, Facilities Office

FROM: Eric Eley, Senior Manager, M/WBE Office

SUBJECT: M/WBE Memo for 2024-0120 -Bryan Park Soccer Complex Turf Site Preparations and Improvements Project

The M/WBE Office received a request from Parks and Recreation for the Bryan Park Soccer Complex Turf Site Preparations and Improvements Project to set MWBE goals. Information and data received from project team was provided to the MWBE office for goals to be established on the base project only. The M/WBE Goals for the base project were set at 16% MBE and 11% WBE. The Engineering & Inspections Department solicited the project on behalf of the Parks and Recreation Department with alternates.

Bar Construction had the lowest base project bid (\$457,000), but the Parks and Recreation Department accepted the bid with alternates, which allowed Brooks General Contractors to become the lowest bidder (\$580,236). Upon review of the M/WBE goals, Brooks' Affidavit C, which was based only on the base bid, calculated its MBE percentage at 72.35% and WBE percentage at 4.66%. The acceptance of the alternates, however, reduced the Brooks' MBE percentage to 65.19% and WBE to 4.20%. Although, the percentage decreased, there was no financial change in the amount received by the subcontractors per the letter of intent Affidavit D-1 submitted by Brooks. Even with Brooks' MBE percentage being reduced, Brooks exceed the MBE goal of 16%; however, the WBE participation was below the 11% project WBE goal. Nora Gardner, MWBE Specialist, conducted the good faith effort (GFE) review of the documents Brooks General Constructor provided to meet GFE and determined Brooks met GFE with 50 points.

ID	Subcontractor Firm Name	County	Description of Work	% Utilization	Total Contract Value
WBE	State Construction	Graham	Erosion Control	4.20%	\$24,371.00
MBE	FT Trucking & Grading.	Forsyth	Grading and Hauling	61.34%	\$355,940.00



MBE	JC Waller & Associates	Guilford	Surveying	3.85%	\$22,317.16
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Additionally, the MWBE office determine that even if goals were set on the alternate work (\$39,869) Brooks would have exceeded any new MBE goal set on the project.

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Thank You

Eric L. Eley
Senior Manager
MWBE Office

Cc: Nora Gardner, MWBE Specialist
Allison Staton, MWBE Compliance Officer
James Dickens, Sr. Assistant City Attorney