

Internal M/WBE Waiver Request Form

Date: Department:

Contact Name Phone Number

Contract Name and Number (if applicable):

A waiver of the M/WBE participation requirement may be requested by the **Originating Department** at least 5 business days **prior** to advertisement or solicitation. In detail below, please explain your reason for requesting a waiver (attach RFP & supporting documentation as necessary). *As the requester, your signature is required at the bottom of this page.*
Final approval of the request will be made by the City Manager's Office.

The Parks and Recreation Department is using a Sourcewell Cooperative Purchase contract (master project: 031622; contract # 031622-AST) with AstroTurf Cooperation. Bryan Park currently has two turf fields that were installed by AstroTurf through the previous contracted operator of Bryan Park in 2016. P&R has met and researched a number of turf related products over the past few months that would provide the optimal playing experience along with maintenance and warranty. To create consistency with our maintenance of the site and a new turf equipemnt purchased for the existing turf fields AstroTurf provide the best option for long term playing. Astro Turf is available on a Sourcewell cooperative purchasing agreement and needs to include the base installation and turf installation in order to be able to accommodate the certification of the turf base and the product warranty. The MWBE office has been provided opportunitis for bidding out the work associated with the opportunities outside the purchase and installation of the turf product.

This waiver is for the purchase of Artificial Turf with Installation under Sourcewell Contract 031622-AST. Parks & Recreation has selected Option 1 of the AstroTurf Corporation Proposal which includes all labor, materials, tools, and equipment necessary to install in-place synthetic turf:

AstroTurf RootZone 3D3 Blend 52 - 2" Cost: \$856,271.00
6" Drainage Base Add: \$804,041.00
Brock SP-17 Shock Pad Add: \$363,259.00
Total Amount for materials & installation: \$2,023,571.00

*The M/WBE Goals established for Bryan Park Turf Conversion (site prep portion of this project) are: MBE 16.00% and WBE 11.00% ng.

Note: As the requester, your signature is required in order to process this request.

Shawna Tillery Digitally signed by Shawna Tillery
Date: 2024.02.26 11:14:19 -05'00'



Required Requester's Signature

This section is for M/WBE Office use only

Contact Name:

Phone Number:

The M/WBE Office supports the waiver request. Please submit any comments below.

1. The extraordinary and necessary requirements of the contract render application of the Program Elements infeasible or impractical. **Please explain in detail. (Attach supporting documentation as necessary)**

2. The nature of the goods or services being procured are excluded from the scope of this Program Plan.

Please check one of the exclusions below: (Attach supporting documentation as necessary)

- Contracts that are subject to the U.S. Department of Transportation Disadvantaged Business Enterprise Program;
- Sole Source: the required supplies or services are available from one responsible source
- Contracts for electricity or water and sewage services from a municipal utility district or governmental agency;
- Emergency contracts for goods or supplies;
- Contracts for the City's lease or purchase of real property where City is lessee or purchaser; and

3. Sufficient qualified M/WBEs providing the goods or services required by the contract are unavailable in the Relevant Market area of the project despite every reasonable attempt to locate them. **Please explain in detail the reason for the request: (Attach RFP & supporting documentation as necessary)**

The M/WBE Office does not support the waiver request. Please explain in detail the reason for not supporting the request: (Attach supporting documentation as necessary)

Nora Gardner Digitally signed by Nora Gardner
Date: 2024.03.01 13:55:35 -05'00'

REQUIRED MWBE Signature

This section is for CMO OFFICE USE ONLY

Name:

Larry Davis Digitally signed by Larry Davis
Date: 2024.03.01 13:59:35 -05'00'

REQUIRED CMO Office Signature

The CMO Office approves the waiver request

The CMO Office does not approve the waiver request.

Date: