



DATE: March 13, 2024
TO: Richard Lovett, Environmental Services Support Manager
FROM: Shadi Zeidan, Interim M/WBE Coordinator
SUBJECT: M/WBE Memo for 2022-5172 White Street Landfill - Phase III Partial Closure CQA, Change Order #1

The M/WBE Office reviewed the change order request for contract 2022-5172 White Street Landfill - Phase III Partial Closure CQA to determine compliance with the City's M/WBE Program Plan. The contractor is required to maintain the M/WBE participation throughout the duration of the contract unless approved in advance by the City.

On March 15, 2022, Council approved to award HDR Engineering, Inc. of the Carolinas a contract for \$375,800.00. The firm committed to utilizing MBE 2.00% (\$7,500.00) and WBE 42.57% (\$160,000.00). Change Order #1 for \$30,000.00 will increase the total contract amount to \$405,800.00. The overall M/WBE utilization will change to MBE 1.85% and WBE 39.43%. The contract continues to comply with the M/WBE Program Plan:

ID	Firm Name	County	Scope of Work	Original Contract Amount	Change Amount	Current Contract Amount	%
MBE	MLA Design Group	Forsyth	Survey Quality Assurance	\$7,500.00	\$0.00	\$7,500.00	1.85%
WBE	Falcon Engineering	Wake	QA and Construction Monitoring. Soil Testing	\$160,000.00	\$0.00	\$160,000.00	39.43%

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Cc: Eric Eley, M/WBE Program Senior Manager
Allison Staton, M/WBE Compliance Officer
Dena Davis, Contracts Analyst