



**DATE:** March 18, 2024  
**TO:** Shawna Tillery, Parks & Recreation Planning Manager  
**FROM:** Shadi Zeidan, Interim M/WBE Coordinator  
**SUBJECT:** MWBE Memo for Contract 2023-0510 Peeler and Warnersville Pool Repair Project, Change Order #1

The M/WBE Office reviewed the change order request for contract 2023-0510 Peeler and Warnersville Pool Repair Project to determine compliance with the City's M/WBE Program Plan.

On September 19, 2023, Council approved to award ASJ Wilson Construction LLC an MBE firm a contract for \$650,000.00. The firm did not meet the established 15.87% MBE goal nor 9.69% WBE goal; however, they achieved the 50 GFE points. Change Order #1 for \$105,962.00 will increase the total contract amount to \$755,962.00. The prime vendor will perform (87.13%) of the contract and subcontract \$97,296.00 (12.87%) to Carolina Pool Management.

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Cc: Eric Eley, M/WBE Program Senior Manager  
Allison Staton, M/WBE Compliance Officer  
Jerome Williams, E&I Project Manager