## **Internal M/WBE Waiver Request Form**

Date:	1/29/24		Department:	Field Operatio	ns		
Conta	ct Name	Dena Davis			Phone Number	336-373-2887	
Contract Name and Number (if applicable): CSG Forte Payment Systems, Inc							

A waiver of the M/WBE participation requirement may be requested by the <u>Originating Department</u> at least 5 business days <u>prior</u> to advertisement or solicitation. In detail below, please explain your reason for requesting a waiver (attach RFP & supporting documentation as necessary). As the requester, your signature is required at the bottom of this page. Final approval of the request will be made by the City Manager's Office.

This MWBE Waiver request is for a payment processing agreement between CSG Forte Payments Inc. and the City of Greensboro Field Operations White Street Landfill located at the primary address of 2503 White Street, Greensboro NC, 27403. The term of this agreement will last for 5 years and will automatically renew for an additional one year unless either party provides a thirty-day notice of termination to the other party. Forte will process credit card, debit card, and ACH transactions for the COG Landfill on a 24-hour basis. This contract was sought for the COG landfill to initiate and implement credit card/debit card/and ACH transactions at the primary location identified above and at the Transfer Scale Station as this capability does not currently exist. The hardware and services provided by CSG FORTE are required to support the new R-TAG software currently under testing at the supplier facility and will replace the current PDOX system and software. In addition, the software will permit end of month billing and provide real-time account management thus reducing a repetitive need to update our accounting ledgers.

The prime contract which is with Wasteworks (Carolina Software Solutions) calls for the use of CSG Forte whom the contractor uses as their clearing house or credit card machine supplier. It is CSG Forte's machines that must be paired with the software. We are requesting a waiver for this reason. The term of the contract is 5 years, with an estimate of \$100,000 in service fees per year (total dollar value \$500,000).

Documents are attached

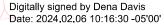
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The City is under a current agreement with Carolina Software Solutions to provide Landfill Truck Scales Credit/Debit Software. This software requires CSG Forte's hardware to be paired with to continue operations. No other vendor or contractor can provide the product and/or service due to current agreement with Carolina Software Solutions.

The department has received approval from CMO for the 5-year agreement.

**Note**: As the requester, your signature is required in order to process this request.







Contact Name:	*This section is for M/W Marjorie Manzanares	Phone Number: 336-574-4051				
The M/WE	BE Office supports the waiver request. Please	submit any comments below.				
El	The extraordinary and necessary requirements of the contract render application of the Program ements infeasible or impractical. Please explain in detail. (Attach supporting documentation as ecessary)					
	The City is under a current agreement with Carolina Software Solutions to provide Landfill Truck Scales Credit/Debit Software. This software requires CSG Forte's hardware to be paired with to continue operations. No.  2. The nature of the goods or services being procured are excluded from the scope of this Program Pla					
2.						
	Please check one of the exclusions bel	ow: (Attach supporting documentation as necessary)				
	Contracts that are subject to the Business Enterprise Program;	ne U.S. Department of Transportation Disadvantaged				
	Sole Source: the required supp	lies or services are available from one responsible source				
	Contracts for electricity or water governmental agency;	er and sewage services from a municipal utility district o				
	Emergency contracts for goods	or supplies;				
	Contracts for the City's lease of purchaser; and	r purchase of real property where City is lessee or				
in	the Relevant Market area of the project desp	oods or services required by the contract are unavailable of the every reasonable attempt to locate them. Please attach RFP & supporting documentation as necessary)				
	BE Office does not support the waiver requesset: (Attach supporting documentation as nece	t. Please explain in detail the reason for not supporting essary)				
		Marjorie Manzanares Digitally signed by Marjorie Manzanare Date: 2024.02.06 10:20:13 -05'00'  *REQUIRED* MWBE Signature				
	*This section is for O	CMO OFFICE USE ONLY*				

Name: Larry Davis, Assistant City Manager

Larry Davis
\*REQUIRED\* CMO Office Signature

The CMO Office does not approve the waiver request.

Digitally signed by Larry Davis
Date: 2024.02.06 10:44:23 -05'00'
\*REQUIRED\* CMO Office Signature

Date: 2/6/24