



DATE: January 30, 2024
TO: Mario Edouard, Engineering Supervisor
FROM: Shadi Zeidan, Senior M/WBE Specialist
SUBJECT: M/WBE Memo for South Buffalo Interceptor Condition Assessment

The M/WBE Office reviewed the request and documentation submitted for a supplemental agreement with CDM Smith Inc. to provide sewer condition assessment services for South Buffalo Interceptor Sewer, and to determine compliance with the M/WBE Program Plan. M/WBE goals were not established for this service.

CDM Smith Inc. were requested to solicit and make an effort to use certified M/WBE firms capable of providing services needed to fulfill the project. The firm committed to utilizing 2.52% (\$12,470.00) of the total contract value of \$495,100.00 to the following MBE vendor:

ID	Firm Name	County	Description of Work	Contract Value	Utilization Percentage
MBE	CriTek Engineering Group, P.C	Guilford	Sewer CCTV Review	\$12,470.00	2.52 %

Please be reminded that during the performance of the contract, if there are any changes, including subcontractor replacement, the Department and Vendor must contact the M/WBE Office for approval before making any such changes or substitutions.

SZ

Cc: Allison Staton, M/WBE Compliance Officer
Timothy Jackson III, M/WBE Coordinator