



**DATE:** 11/6/2023  
**TO:** Timothy Dunlap, Plant Superintendent  
**FROM:** Timothy Jackson III, MWBE Coordinator  
**SUBJECT:** M/WBE Memo for Traffic Loop Detectors 2024

The M/WBE Office reviewed the request and documentation submitted for Traffic Loop Detectors 2024 by the Water Resources Department to determine compliance with the City of Greensboro's M/WBE Program Plan. The M/WBE office was notified prior to the award of services, and M/WBE firms were provided the opportunity to submit a proposal. No M/WBE goals were established for this project.

Underground Solutions Inc. was selected to provide the services. The contract award is for three years with a total contract value of \$540,000.00 (\$180,000.00 annually). The vendor will self- perform the services, and the department has submitted the appropriate affidavit.

Please be reminded that during the performance of the contract, if there are any changes, including subcontractor replacement, the Department and Vendor must contact the M/WBE Office for approval before making any such changes or substitutions.

Thank You

Cc: Allison Staton, M/WBE Compliance Officer