



DATE: November 13, 2023

TO: Shawna Tillery, Parks and Recreation Planning Manager

FROM: Allison Staton, M/WBE Compliance Officer

SUBJECT: M/WBE Memo for Contract 2018-059A - Spencer Love Tennis Courts Phase 2 Expansion Project, Change Order 2

The M/WBE Office reviewed the change order request for Contract 2018-0590A - Spencer Love Tennis Courts Phase 2 Court Expansion for the Parks and Recreation Department to determine continued compliance with the M/WBE Program Plan. The established goals for the project were MBE 8.00% and WBE 11.00%. Bar Construction Company Inc (Bar Construction) committed to utilizing MBE 5.08% and WBE 8.91%. The request is for funds to replace the sewer line and appropriate drainage.

On September 21, 2021, Council approved to award Bar Construction a contract for \$1,048,000.00. Change Order #1 for \$303,155.00 increased the contract to \$1,351,155.00. Change Order #2 for \$36,328.66 to upsize the water service, and a booster pump and close the project will increase the total contract value to \$ \$1,387,483.66 and increased the MBE utilization to 6.51% and decrease WBE to 6.81%. The M/WBE utilization commitment of \$184,863.00 will be met with the following firms.

ID	Firm Name	County	Description of Work	Contracted Amount	Change Order Amount	Current Contract Amount	Total Contract %
MBE	Cruz Brothers Concrete Inc.	Guilford	Concrete Work	\$60,800.00	\$29,500.00	\$90,300.00	6.51%
WBE	Crossroad Surveying Services, LLP	Rockingham	Surveying	\$6,887.50	\$0.00	\$6,887.50	0.50%
WBE	Elrod Electrical Services	Guilford	Electrical	\$66,900.00	\$0.00	\$66,900.00	4.82%
WBE	Carolina Shade Sails	Guilford	Fabric Structures	\$7,800.00	\$0.00	\$7,800.00	0.56%
WBE	Sides Contracting Company Inc.	Davidson	Landscaping	\$12,900.00	\$0.00	\$12,900.00	0.93%

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Cc: Jerome Williams, Engineering & Inspections
Timothy Jackson, M/WBE Coordinator