



FINANCIAL & ADMINISTRATIVE SERVICES

**DATE:** November 21, 2023

**TO:** Chris Wilson, Deputy City Manager

**FROM:** Rachel Kaplan, Procurement Services Assistant Manager

**DEPARTMENT:** Financial & Administrative Services  
Procurement Services Division

**SUBJECT:** Requesting approval of purchase order 622448 and future expenditures for Bellemeade Parking Deck Temporary Shoring and Concrete Testing services for the Transportation Department

**Background:**

Procurement Services Division was asked to process an emergency PO after a January 2023 inspection of the Bellemeade Parking Deck revealed near catastrophic concrete failures of the support columns and inverted T bracing. Due to the need to protect public safety, the Transportation Department received approval from the City Manager to move forward with concrete testing as well as the installation and maintenance of temporary shoring for the upper three floors of the parking structure. Samet Corporation was determined to be the vendor qualified to provide these services. PO 621246 was issued on January 13, 2023 for \$175,510.57 to Samet Corporation for Temporary Shoring and Concrete Testing. POs 621803 (May 2023 for \$67,236.00) and 622448 (September 2023 for \$75,025.14) were issued as the need for this service will continue until the appropriate repairs can be made. Samet Corporation is not a registered M/WBE firm with the State of North Carolina.

**Recommendation:**

The Procurement Services Division concurs with the recommendation of the Transportation Department to continue to have Samet Corporation provide this service for the Bellemeade Parking Deck. The total for this project to date is \$317,771.71. The Transportation Department would like approval to set a not to exceed amount of \$1,500,000.00 for this service.

**Outreach:**

- No solicitation was required for this service.
- Samet Corporation is not a registered M/WBE vendor with the State of North Carolina.

**Financial information:**

- Account Number: 545-45-4540001.5613
- FY24
- Not To Exceed Total Estimated Cost: \$1,500,000.00