



DATE: July 25, 2023
TO: Danny Briggs, Water Resources Utility Design Engineer
FROM: Allison Staton, SM/WBE Compliance Officer
SUBJECT: M/WBE Memo for Contract 2023-0250 Townsend Water Treatment Plant
Major Electrical Improvements Phase II - CA/RPR Supplemental Agreement

The M/WBE Office reviewed the request and documentation submitted for a supplemental agreement for construction administration, construction observation, and for a project representative for the Lake Townsend Water Treatment Plant Major Electrical Improvements Phase II to determine compliance with the Greensboro M/WBE Program Plan.

Arcadis G&M of North Carolina Inc. was selected by the Water Resources Department to provide the above services. The vendor was requested to solicit and make an effort to use certified M/WBE firms capable of providing the services needed to fulfill the supplemental agreement. The Contractor commits to subcontract MBE 15.29% (\$531,631.00) and WBE 2.33% (\$81,000.00) of the total contract value of \$3,477,631.00 to the following M/WBE firms.

ID	Firm Name	County	Description of Work	Contract Amount	Total Contract %
MBE	CriTek Engineering Group, PC	Guilford	Construction Observation/Resident Representative	\$476,000.00	13.69%
MBE	SAMR, PLLC	Guilford	HVAC Construction Administration Assist.	\$55,631.00	1.60%
WBE	Shermin Ata, Architect, PLLC	Guilford	Architectural Construction Administration Assist.	\$16,000.00	0.46%
WBE	Taylor Engineering & Consulting, PLLC	Guilford	Chemical Trench/Sludge Collection Construction Administration Assist.	\$65,000.00	1.87%

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Cc: Timothy Jackson III, M/WBE Coordinator
Jay Guffey, Engineering Supervisor