



DATE: May 18, 2023
TO: Tyler Meyer, Transportation Planning Manager
FROM: Shadi Zeidan, Senior M/WBE Specialist
SUBJECT: M/WBE Memo for CO#2 2017-0230 Holts Chapel Road and Lowdermilk Street Widening and Sidewalk Improvements Project (EL-5101 DM)

The M/WBE Office reviewed the documentation submitted for additional funds for Holts Chapel Rd and Lowdermilk St. project to determine continue compliance with the M/WBE Program Plan.

Michael Baker Engineering, Inc. was awarded a contract for \$717,064.31. Change Order #1 in the amount of \$191,954.40 increased the contract amount to \$909,018.71. The proposed Change Order #2 in the amount of \$98,723.21 will increase the contract amount to \$1,007,741.92.

This contract falls under one of the categories excluded from the application of the M/WBE Program Plan as follows:

The M/WBE Program Plan Policy states on page 4, section III - Scope of M/WBE Program, (a) Contracts that are subject to the U.S. Department of Transportation Disadvantaged Business Enterprise Program and Airport Concessions Disadvantaged Business Enterprise Program as set forth in 49 CFR Parts 23 and 26 or any successor regulations or legislation; are exempted from the plan.

Please be reminded that during the performance of the contract, if there are changes; the Department must contact the M/WBE Office, before making any changes.

Cc: Allison Staton, M/WBE Compliance Officer
Timothy Jackson III, M/WBE Coordinator
Jason Geary, Engineering and Inspections Deputy Director