



FINANCIAL & ADMINISTRATIVE SERVICES

DATE: May 15, 2023
TO: Chris Wilson, Deputy City Manager
FROM: Robin Spencer, Contracts Analyst
DEPARTMENT: Financial & Administrative Services
Procurement Services Division
SUBJECT: TK Elevator Corporation, Contract 11604 for citywide elevator maintenance and repair for the Engineering and Inspections Department.

Solicitation:

The Engineering and Inspections (E&I) Department requested a service contract, to provide citywide elevator maintenance and repair. After determining that there were no M/WBE vendors in this space with the required certifications E&I investigated a cooperative contract with Omni Partners Group to contract with TK Elevator Corporation.

Recommendation:

The Procurement Services Division concurs with the recommendation of the E&I Department to approve the contract with TK Elevator Corporation. TK Elevator Corporation is a local vendor.

Outreach:

- The M/WBE office has provided a waiver for this service.
- TK Elevator Corporation is not a registered HUB vendor.

Financial information:

- Account #:
 - 101-60-6006002.5422 \$35,485.56 MMOB
 - 101-60-6006005.5422 \$8,766.36 Cultural Arts Center
 - 101-60-6006008.5422 \$3,142.08 Historical Museum
 - 101-60-6006009.5422 \$6,742.08 Central Library 1 & 2
 - 101-60-6006011.5422 \$17,036.16 Police Central
 - 101-60-6007004.5422 \$5,844.24 Fire Station 1 & 7
 - 101-60-6007007.5422 \$3,142.08 Police District 4
 - 101-60-6007009.5422 \$3,652.68 Natural Science Center
 - 101-60-6007011.5422 \$6,284.16 Kitchen Operations
 - 101-60-6007012.5422 \$2,922.12 Public Safety
 - 101-60-6007014.5422 \$4,555.32 Cone Annex
 - 101-60-6007015.5422 \$32,494.68 Depot
 - 501-70-7023001.5613 \$9,618.12 Mitchell Water Treatment Facility
 - 501-70-7056001.5613 \$4,615.68 Osbourne Water Treatment Facility
 - 521-75-7515006.5419 \$26,218.32 Coliseum Convention Center
 - 522-75-7535106.5419 \$24,724.80 Tanger Performing Arts



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- 543-45-4546001.5613 \$13,392.00 Greene Street Parking Deck
- 543-45-4548001.5613 \$5,844.24 Church Street Parking Deck
- 543-45-4549001.5613 \$29,856.00 Bellemeade Parking Deck
- 543-45-4550001.5613 \$13,392.00 Davie Street Parking Deck
- 543-45-4551001.5613 \$22,392.00 Eugene Street Parking Deck
- 564-47-4731001.5422 \$3,202.44 GTA Operation Facility
- Repairs will be encumbered as invoiced using department account number. Repairs are estimated at \$466,676.88 annually.
- Contract Term: July 1, 2023 – June 31, 2026
- FY24
- Estimated annual contract value: \$750,000.00
- Total Estimated Contract Value: \$2,250,000.00

Attachment