



DATE: March 9, 2023

TO: Danielle Harriston, Executive Director

FROM: Timothy Jackson III, M/WBE Coordinator

SUBJECT: M/WBE Memo for FY23-24 One Stop Operator Services

The M/WBE Office reviewed the request submitted for PY23-24 One Stop Operator Services for the Workforce Development Department to determine compliance with the M/WBE Program Plan. The M/WBE Office had advance input in the specification process and respondents were eligible to receive up to a total of ten points for M/WBE participation. No contract goals were established for the services.

Two Hawk Workforce Services, was the selected respondent and will be awarded a one-year contract not to exceed \$235,000.00. The firm will self-perform the services.

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

TJ

Cc: Allison Staton, M/WBE Coordinator