



DATE: December 8, 2022

TO: William Johnston, Planner

FROM: Nora Gardner, M/WBE Specialist

SUBJECT: M/WBE Memo for Zero Emission Fleet Transportation Plan Services

The M/WBE Office reviewed the request submitted for Zero Emission Fleet Transportation Plan Services for the Transportation Department to determine compliance with the M/WBE Program Plan. The M/WBE Office had advanced input in the specification process, and respondents were eligible to receive up to ten points for M/WBE participation. No contract goals were established for the services; however, M/WBE vendors were notified of the opportunity to submit a proposal.

Planning Communities, LLC, a certified WBE firm, will be awarded a one-year contract for \$194,702.04. The firm has an MBE commitment of 35.61% (\$69,330.00) and proposes to utilize the following firm:

ID	Firm Name	County	Description of Work	Contract Amount	Contract %
MBE	Microgrid Labs, Inc	Wake	Zero Emission Modeling & Analysis	\$69,330.00	35.61%

Please be reminded that during the performance of the contract, if there are any changes, including subcontractor replacement, the Department and Prime Contractor must contact the M/WBE Office for approval before making any such changes or substitutions.

Thank You

Cc: Allison Staton, M/WBE Compliance Officer
Timothy Jackson III, M/WBE Coordinator