



DATE: July 28, 2022

TO: David Deel, Solid Waste Manager

FROM: Nora Gardner, M/WBE Division

SUBJECT: M/WBE Memo for Contract 2021-10857 – Maintenance and Repair
Change Order #2

The M/WBE Office reviewed the change order request for Contract 2021-10857 with Carolina Tractor & Equipment Company for additional funding to determine continued compliance with the M/WBE Program Plan. The M/WBE Office reviewed the original contract, and no goals were established for the services. The department received City Manager's approval to extend the contract.

Carolina Tractor & Equipment was awarded a six-month contract for \$75,000.00. Change Order #2 for \$75,000.00 increases the total contract value to \$150,000.00 and extends the terms through December 31, 2023. The contract continues to comply with the M/WBE Program Plan.

Please be reminded that during the performance of the contract, if there are any changes, including subcontractor replacement, the Department and Vendor must contact the M/WBE Office for approval before making any such changes or substitutions.

Thank You

Cc: Allison Staton, M/WBE Compliance Officer
Timothy Jackson III, M/WBE Coordinator