



City of Greensboro

Melvin Municipal
Office Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Report

File Number: 2022-1102

Agenda Item# G.8.

Agenda Date: 11/15/2022. **Department:** Financial & Administrative Services

Meeting Type: Council Meeting **Category:** Consent Agenda

Title: 2022 -1102 Resolution to Approve a Contract in the Amount of \$649,089 with Mobile Oil Changes Triad LLC for Refuse Trucks, Medium and Heavy Duty Trucks Oil/Filter Change and Maintenance

Council Priority: Place an 'x' in the box.

- Create an Environment to Promote Economic Development Opportunities and Job Creation
- Maintain Infrastructure and Provide Sustainable Growth Opportunities
- Promote Public Safety & Reduce Crime
- Exceptional Customer Service and a Diverse City Government Workforce
- Ensure Fiscal Stewardship, Transparency, & Accountability

Council District: All

Public Hearing: No

Advertising Date/By: NA

Contact 1 and Phone: Marlene Druga, Ext 451-0539

Contact 2 and Phone: Chris Payne, Ext 373-2188

PURPOSE:

The Financial & Administrative Services Department is requesting funding for a one-year contract with two optional one-year renewals for Refuse Trucks, Medium and Heavy Duty Trucks Oil/Filter Change and Maintenance.

BACKGROUND:

The Equipment Service Division is responsible for furnishing City Departments with safe, reliable, economical and environmentally sound operating equipment. Refuse Diesel Trucks provide to the Field Operations Department, along with Medium and Heavy Duty Diesel & Gas Engine Trucks provided to various City Departments require regular Oil & Filter Changes, chassis lubrication and regular maintenance to maintain their performance. If these services are not kept up to date, it can result in costly additional repairs.

Due to the lack of qualified candidates to service the Refuse Diesel Trucks and Heavy Duty Trucks, the services need to be outsourced. By outsourcing this service, the required maintenance is kept up to date and allows the City's Equipment Service Technicians to concentrate on other repairs on the Solid Waste fleet and regular City vehicles.

Procurement Services issued a Request for Proposal (RFP) to establish a contract for Refuse Trucks, Medium and Heavy Duty Trucks Oil/Filter Change and Maintenance. On September 9, 2022, an RFP was solicited under Event Number 10847 using the Greensboro e-Procurement System (GePS). The GePS solicitation was sent to 338 vendors. The M/WBE office advised that there were six potential M/WBE firms for this service which were solicited directly via email.

The City received two responsive bids for this service. A selection committee reviewed the submitted responsive bids. The committee evaluated the bids on responsiveness to the specifications criteria, price, experience, references and capacity to meet the specification requirements. Mobile Oil Changes Triad LLC was selected as the best value and qualified bidder to provide this service.

BUDGET IMPACT:

Funding for this contract is budgeted for the Finance & Administrative Services Department, in an estimated annual amount of \$210,000.00 with a total potential contract award amount of \$649,089.00.

ACCOUNT NUMBER:

680-0000-00.1650

RECOMMENDATION / ACTION REQUESTED:

The Finance & Administrative Services Department recommends and request the approval of the attached Resolution to enter into an agreement with Mobile Oil Changes Triad LLC and the City of Greensboro.