



# City of Greensboro

Melvin Municipal  
Office Building  
300 W. Washington Street  
Greensboro, NC 27401

## Agenda Report

File Number: 2022-1221

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### Agenda Item# G.21.

**Agenda Date:** 12/20/2022. **Department:** Transportation  
**Meeting Type:** Council Meeting **Category:** Consent Agenda

**Title:** 2022-1221 Resolution Authorizing Contract in the Amount of \$194,703 with Planning Communities, LLC for Zero Emissions Fleet Transition Plan

**Council Priority: Place an 'x' in the box.**

- Create an Environment to Promote Economic Development Opportunities and Job Creation
- Maintain Infrastructure and Provide Sustainable Growth Opportunities
- Promote Public Safety & Reduce Crime
- Exceptional Customer Service and a Diverse City Government Workforce
- Ensure Fiscal Stewardship, Transparency, & Accountability

**Council District:** Citywide

**Public Hearing:** No

**Advertising Date/By:** NA

**Contact 1 and Phone:** Hanna Cockburn, 373-2861

**Contact 2 and Phone:** Tyler Meyer, 373-2254

**PURPOSE:**

A resolution needs to be approved to authorize a contract with Planning Communities, LLC for the Zero Emissions Fleet Transition Plan.

**BACKGROUND:**

On September 22, 2022, the Procurement Services Division opened an on-line competitive request for proposals through the Greensboro E-Procurement System to prepare a Zero Emissions Fleet Transition Plan for the City of Greensboro. The plan will provide a detailed roadmap for converting the existing fleet of the Greensboro Transit Agency's (GTA) vehicles to a fully zero emission fleet by 2035. The solicitation yielded six responsive proposals. The six proposals were reviewed and scored by a committee of six that consisted of GTA, GDOT, MWBE, and the Sustainability Officer. Planning Communities, LLC was determined to be the best qualified vendor. A scope of work and contract price were agreed upon following negotiations with the selected vendor.

As a locally funded professional services contract, this solicitation was governed by City M/WBE provisions. Planning Communities, LLC, a certified WBE firm, will be awarded a one-year contract for \$194,703. The firm has an MBE commitment of 35.61% (\$69,330.00).

**BUDGET IMPACT:**

Funding in the amount of \$194,703 for the Zero Emissions Fleet Transition Plan will come from the Transit Operating account.

**ACCOUNT NUMBER:**

564-4731-01.5413

**RECOMMENDATION / ACTION REQUESTED:**

It is recommended that City Council approve the attached resolution authorizing a contract with Planning Communities, LLC for the Zero Emissions Fleet Transition Plan.