



City of Greensboro

Melvin Municipal
Office Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Report

File Number: 2022-691

Agenda Item# I. 3.

Agenda Date: 6/21/2022. **Department:** Executive/City Manager

Meeting Type: Council Meeting **Category:** General Business Agenda

Title: 2022 – 691 Resolution to Approve the Disparity Study Contract in an Estimated Amount of 300,000 with Griffin & Strong, P.C.

Council Priority: Place an 'x' in the box.

- ☐ Create an Environment to Promote Economic Development Opportunities and Job Creation
- ☐ Maintain Infrastructure and Provide Sustainable Growth Opportunities
- ☐ Promote Public Safety & Reduce Crime
- ☐ Exceptional Customer Service and a Diverse City Government Workforce
- ☒ Ensure Fiscal Stewardship, Transparency, & Accountability

Council District: All

Public Hearing: No

Advertising Date/By: N/A

Contact 1 and Phone: Allison Staton, 336-373-2586

Contact 2 and Phone: Timothy Jackson, 336-373-2947

PURPOSE:

The City of Greensboro's M/WBE Office is requesting funding for the Disparity Study contract.

BACKGROUND:

The City's M/WBE Office is responsible for overseeing that the procurement of services adheres to the M/WBE Policy adopted in 2014. Procurement Services issued a Request for Proposals (RFP) to establish a contract. On February 21, 2022 an RFP was solicited under Event Number 10564, using the Greensboro e-Procurement System (GePS). The GePS solicitation was sent to 1603 vendors. Additionally, a list of M/WBE subcontractors was provided under the GePS solicitation for the intended proposers to utilize in the performance of this contract. The City received two responsive bid for this service. The recommended proposer has provided an affidavit committing 8% of the work performed to a MBE firm with the State of North Carolina.

A selection committee reviewed the submitted responsive bids. The committee evaluated the bids on responsiveness to the specification criteria, qualifications, timeliness, experience, past performances, and costs. Griffin & Strong, P.C. was selected as the best value.

BUDGET IMPACT:

The total estimated contract award is in an amount of \$300,000.00.

ACCOUNT NUMBER:

Fund 411

RECOMMENDATION / ACTION REQUESTED:

It is recommended that City Council approve the contract in the Estimated Amount of \$300,000.00 with Griffin & Strong, P.C. for the City's Disparity Study.