



DATE: June 8, 2022
TO: Carrie S. Reeves, Engineering Supervisor - Transportation
FROM: Shadi Zeidan, Senior M/WBE Specialist
SUBJECT: M/WBE Memo for Purchase of 3M Retroreflective Materials, Event# 10567

The M/WBE Office reviewed the documentation submitted for the Purchase of 3M Retroreflective Materials to determine compliance with the City of Greensboro M/WBE Program Plan. No contract goals were established for the purchase; however, M/WBE vendors were notified of the opportunity to submit a proposal.

3M, Inc. was the selected vendor for an estimated annual contract value of \$194,364.00. The contract term will be for one year with two optional one year renewals for an estimated total contract value of \$583,092.00.

Please be reminded that during the performance of the contract, if there are any changes; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes.

Thank you
SZ

Cc: Allison Staton, M/WBE Compliance Officer
Timothy Jackson III, M/WBE Coordinator
Melanie Anderson, Contracts Analyst, Procurement Services Division