



FINANCIAL & ADMINISTRATIVE SERVICES

DATE: May 25, 2022

TO: Trey Davis, Assistant City Manager

FROM: Carol Pyrtle, Contracts Analyst

DEPARTMENT: Financial & Administrative Services
Procurement Services Division

SUBJECT: Requesting approval to execute a three year contract for Mowing at the Hester Park Facility for the Parks & Recreation Department.

Solicitation:

Procurement Services Division solicited on the behalf of the Parks & Recreation Department a three year contract for Mowing at the Hester Park Facility under event number 10517. The event received one responsive bid.

Recommendation:

The Procurement Services Division concurs with the Parks & Recreation Department to award this contract to the best value bidder, T&J Lawn Specialists, with an estimated three year expenditure of \$125,400.00.

Outreach:

- Solicitation notifications were sent to five hundred and seventy potential bidders in the GePS system and fifty-four potential M/WBE bidders that were provided by the M/WBE Office.
- T&J Lawn Specialists is a registered HUB with the State of North Carolina.

Financial information:

- Contract Term: July 1, 2022-June 30, 2025
- FY23
- Account number: 101-5011-01.5422
- Estimated Annual Cost: \$41,800.00
- Estimated Lifetime Cost: \$125,400.00

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Attachment