



**DATE:** May 23, 2022

**TO:** V. Craig Wilson, Regional Parks Supervisor - Hester Park

**FROM:** Shadi Zeidan, Senior M/WBE Specialist

**SUBJECT:** M/WBE Memo for Mowing Contract for Hester Park, Event #10517

The M/WBE Office reviewed the documentation submitted for the Mowing Contract for Hester Park to determine compliance with the City of Greensboro M/WBE Program Plan. The M/WBE Office had advance input in the specification process and respondents were eligible to receive up to a total of ten (10) points for M/WBE participation. No contract goals were established for the service; however, M/WBE vendors were notified of the opportunity to submit a bid.

T&J Lawn Specialists, MBE was the selected vendor for an annual contract value of \$41,800.00. The contract term will be for three years for an estimated total contract value of \$125,400.00. Services shall begin approximately on July 1, 2022 and will end on November 1, 2025. The vendor will perform 100% of the services with its own forces.

ID	Firm Name	County	Scope of Work	Estimated Annual Contract Amount	Estimated Total Contract Value	% Utilization
MBE	T&J Lawn Specialists	Guilford	Mowing	\$41,800.00	\$125,400.00	100%

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Thank you  
SZ

Cc: Allison Staton, M/WBE Compliance Officer  
Timothy Jackson III, M/WBE Coordinator  
Carol Pyrtle, Procurement Services Division