



DATE: June 2, 2022

TO: John Fersner, Engineering Supervisor

FROM: Timothy Jackson III, M/WBE Coordinator

SUBJECT: M/WBE Memo for Pedestrian Signal Project HL-0048

The M/WBE Office reviewed the request submitted by the Transportation Department to contract with WSP USA, Inc. to provide Engineering Services. The M/WBE Office determined that the above contract falls under one of the categories of contracts that is excluded from the scope and application of the M/WBE Program Plan as stated below:

The M/WBE Program Plan Policy states on page 4, section III - Scope of M/WBE Program, (a) Contracts that are subject to the U.S. Department of Transportation Disadvantaged Business Enterprise Program and Airport Concessions Disadvantaged Business Enterprise Program as set forth in 49 CFR Parts 23 and 26 or any successor regulations or legislation. WSP USA, Inc. will be awarded for \$240,000.00.

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Thank You

Cc: Allison Staton, M/WBE Compliance Officer