



DATE: June 1, 2022

TO: Matt W. Schweitzer, Human Resources Senior Manager

FROM: Shadi Zeidan, Senior M/WBE Specialist

SUBJECT: M/WBE Memo for Worker's Compensation Third Party Administrator (TPA),
Event #10656

The M/WBE Office reviewed the documentation submitted for the Worker's Compensation Third Party Administrator (TPA) to determine compliance with the City of Greensboro M/WBE Program Plan. The M/WBE Office had advance input in the specification process and respondents were eligible to receive up to a total of ten (10) points for M/WBE participation. No contract goals were established for the service; however, M/WBE vendors were notified of the opportunity to submit a proposal.

PMA Management Corp. was the selected vendor for an estimated annual contract value of \$95,749.00. The contract term will be for three years for an estimated total contract value of \$287,247.00. The vendor will perform 100% of the services with its own forces.

Please be reminded that during the performance of the contract, if there are any changes, including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Thank you
SZ

Cc: Allison Staton, M/WBE Compliance Officer
Timothy Jackson III, M/WBE Coordinator
Arthur Buckaloo, Contracts Analyst, Procurement Services Division