



**DATE:** August 16, 2022  
**TO:** Mario Edouard, Engineering Supervisor - Water Resources  
**FROM:** Shadi Zeidan, Senior M/WBE Specialist  
**SUBJECT:** M/WBE Memo for Engineering Services for 2022 Sanitary Sewer Assessment Services

The M/WBE Office reviewed the request and documentation submitted for a supplemental agreement with Hydrostructures to perform smoke testing, cleaning and video assessment of gravity sewer mains, pump station cleaning, and siphon cleaning within the City of Greensboro sewer collection system, and to determine compliance with the M/WBE Program Plan. Water Resources Department received approval to enter into a supplemental agreement that ends approximately 12-months from Notice to Proceed. M/WBE goals were not established for this service.

Hydrostructures were requested to solicit and make an effort to use certified M/WBE firms capable of providing services needed to fulfill the project. The firm committed to utilizing M/WBE firms on the project and will subcontract 5.00% (\$17,500.00) to MBE and 3.00% (\$10,500.00) to WBE of the total contract value of \$350,000.00 to the following firms:

ID	Firm Name	County	Description of Work	Contract Value	Utilization Percentage
MBE	JC Waller & Associates, PC	Guilford	Smoke Testing	\$17,500.00	5.00%
WBE	Manholes and Pipeline Consulting	Randolph	Sewer Assessment	\$10,500.00	3.00%

Please be reminded that during the performance of the contract, if there are any changes, including subcontractor replacement, the Department and Vendor must contact the M/WBE Office for approval before making any such changes or substitutions.

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Cc: Allison Staton, M/WBE Compliance Officer  
Timothy Jackson, M/WBE Coordinator  
Jana Stewart, Water Resources Engineering Manager