



# City of Greensboro

Melvin Municipal  
Office Building  
300 W. Washington Street  
Greensboro, NC 27401

## Agenda Report

File Number: 2022-1052

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### Agenda Item# B.1.

**Agenda Date:** 10/10/2022. **Department:** Housing and Neighborhood Development  
**Meeting Type:** Special Meeting **Category:** General Business Agenda

**Title:** 2022 - 1052 Resolution Regarding Temporary Housing Shelter Options and Authorize the Purchase of Pallet Houses

**Council Priority: Place an 'x' in the box.**

- ☐ Create an Environment to Promote Economic Development Opportunities and Job Creation
- ☐ Maintain Infrastructure and Provide Sustainable Growth Opportunities
- ☒ Promote Public Safety & Reduce Crime
- ☐ Exceptional Customer Service and a Diverse City Government Workforce
- ☐ Ensure Fiscal Stewardship, Transparency, & Accountability

**Council District:** All

**Public Hearing:** No

**Advertising Date/By:** N/A

**Contact 1 and Phone:** Nasha McCray, Ext 2002

**Contact 2 and Phone:** Michelle Kennedy, Ext 2509

**PURPOSE:**

City Council is requested to consider the recommendations from the City Manager's Office for upcoming homelessness activities. As part of this recommendation, City Council is requested to approve a sole source proprietary contract with Pallet PBC, Inc. in the estimated amount of \$535,014.00 for the purchase of pallet shelter housing.

**BACKGROUND:**

The City's Housing & Neighborhood Development Department in collaboration with community partners is recommending a set of temporary activities and project developments to address chronic and situational homelessness in the community through the upcoming winter season. These activities will provide housing and services while we work to bring additional permanent supportive housing units online.

**Safe Parking** – the establishment of a safe and secure location for unhoused persons who may be forced to sleep temporarily in their vehicles. The site would be staffed in the evening hours as

participants arrive and security would be provided overnight. Portable toilets or a mobile bathroom and shower unit would be placed on site overnight.

**Pallet Houses** – the establishment of a safe and secure location for unhoused persons to be housed in mobile temporary shelters consisting of a two single beds and a heat source. A separate mobile facility would be provided for shared bathroom and showers. The site would be staffed in the evening hours as participants arrive and security would be provided overnight. Daily food would also be provided to residents of the temporary shelters. The mobile temporary shelters would need to be purchased and set up with access to water and electricity. These units would be owned by the City and could be deployed in case of disaster or other temporary shelter needs.

NC General Statutes allow a broad exception to the competitive bidding requirements when (1) performance or price competition for a product are not available or (2) a needed product is available from only one source of supply. Purchases made under Sole Source exception 143-129(e)(6) require approval by City Council. The City's Purchasing Department concurs with the use of the sole source exception for this purchase.

**Winter Shelter** – the establishment of a safe and secure location for unhoused persons who will be screened and placed in temporary Winter Shelter program housing in hotel rooms. The sites would be staffed during daily operations and security would be provided. Food would also be provided to residents of the shelters.

We anticipate that Greensboro Urban Ministry will provide hotel shelter for families at a commercial hotel. The Interactive Resource Center will provide case management, food and security for individuals at the Regency Inn site owned by Partnership Homes, Inc.

**BUDGET IMPACT:**

Program costs would be paid through Nussbaum Housing Funds, current City ARP allocation and eligible federal fund sources. Purchase cost for Pallet Houses would be paid from Nussbaum Housing Funds.

**ACCOUNT NUMBER:**

\$535,014.00                      211-2201-01.5237      Nussbaum Housing Funds

**RECOMMENDATION / ACTION REQUESTED:**

It is recommended that City Council approve the recommended upcoming homelessness activities and authorize the City Manager to execute grant documents.

It is recommended that City Council approve the recommended sole source purchase with Pallet PBC, Inc. in the estimated amount of \$535,014.00 and authorize the City Manager to finalize purchase terms.