



FINANCIAL & ADMINISTRATIVE SERVICES

DATE: September 16, 2022

TO: Chris Wilson, Deputy City Manager

FROM: Kim Welborn, Contracts Analyst

DEPARTMENT: Financial & Administrative Services
Procurement Services Division

SUBJECT: Requesting approval to execute a three year contract for the Solid Waste Hauling Service for the Field Operations Department.

Solicitation:

Procurement Services Division solicited, on the behalf of the Field Operations Department a three year contract for Solid Waste Hauling Services under event number 10712. The event received one bid response.

Recommendation:

The Procurement Services Division concurs with the Field Operations Department to award this contract to the best value bidder, Hilco Transport, Inc. at the estimated cost of \$12,783,347.00 for the life of the contract.

Outreach:

- Solicitation notifications were sent to Six hundred and eight one potential bidders in the GePS system and sixty potential M/WBE bidders provided by the M/WBE Office were notified by email.
- Hilco Transport, Inc. is not a registered HUB with the State of North Carolina.

Financial information:

- Contract Term: October 14, 2022-October 13, 2025
- FY23
- Estimated annual contract amount: \$4,261,116
- Estimated lifetime contract amount \$12,783,347.00
- Account to be charged will be 551-4306-07.5429.

KW