



DATE: August 24, 2022
TO: Danny Briggs, Senior Civil Project Engineer - Water Resources
FROM: Shadi Zeidan, Senior M/WBE Specialist
SUBJECT: M/WBE Memo for Engineering Services for TZO Influent Pump Replacement

The M/WBE Office reviewed the request and documentation submitted for a supplemental agreement with Arcadis G&M of North Carolina, Inc. to provide engineering services for the design and bidding phases for the City's Raw Influent Pump Replacement project at the T.Z. Osborne Water Reclamation Facility, and to determine compliance with the M/WBE Program Plan. Water Resources Department received approval to enter into a supplemental agreement that ends approximately 12-months from Notice to Proceed. M/WBE goals were not established for this service.

Arcadis G&M of North Carolina, Inc were requested to solicit and make an effort to use certified M/WBE firms capable of providing services needed to fulfill the project. The firm committed to utilizing M/WBE firms on the project and will subcontract 2.90% (\$12,320.00) to MBE and 2.63% (\$11,200.00) to WBE of the total contract value of \$425,000.00 to the following firms:

ID	Firm Name	County	Description of Work	Contract Value	Utilization Percentage
MBE	CITI Inc.	Wake	Instrumentation and Controls	\$12,320.00	2.90%
WBE	Taylor Engineering & Consulting, PLLC	Guilford	Quality Control and Constructability Review	\$11,200.00	2.63%

Please be reminded that during the performance of the contract, if there are any changes, including subcontractor replacement, the Department and Vendor must contact the M/WBE Office for approval before making any such changes or substitutions.

Cc: Allison Staton, M/WBE Compliance Officer
Timothy Jackson III, M/WBE Coordinator
Jay Guffey, Water Resources Engineering Supervisor