



DATE: June 6, 2022

TO: Jay Guffey, Water Resources Engineering Supervisor

FROM: Shadi Zeidan, Senior M/WBE Specialist

SUBJECT: M/WBE Memo for Sandy Creek Lift Station and Greensboro-Randolph Megasite Water and Sewer System Improvements

The M/WBE Office reviewed the request from Water Resources Department for a supplemental agreement with Davis.Martin.Powell & Associates, Inc. to provide Construction Administration (CA) and Resident Project Representative (RPR) Services for the Sandy Creek Lift Station project and RPR services for a separate Design-Build Contract that will include construction of on-site water lines and gravity sewer lines at the Greensboro-Randolph Megasite and to determine compliance with the M/WBE Program Plan. The Water Resources Department received approval to enter into a Supplemental Agreement that ends approximately in 18-Months from the Notice To Proceed. M/WBE goals were not established for the contract.

Davis.Martin.Powell & Associates, Inc. were requested to solicit and make an effort to use certified M/WBE firms capable of providing services needed to fulfill the project. The firm has committed to utilizing M/WBE firms on the project. Davis.Martin.Powell & Associates, Inc. will subcontract 15.23% (\$93,645.00) of the total contract value of \$615,000.00 to MBE firm and 17.23% (\$106,000.00) to WBE firm as the following:

ID	Firm Name	County	Description of the Work	Contract Amount	Contract %
MBE	CriTek Engineering Group, P.C.	Guilford	CA and RPR Services	\$93,645.00	15.23%
WBE	Taylor Engineering & Consulting, PLLC	Guilford	CA and RPR Services	\$106,000.00	17.23%

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Thank you

Cc: Allison Staton, M/WBE Compliance Officer  
Timothy Jackson, M/WBE Coordinator