



DATE: July 7, 2022  
TO: Jay Guffey, Engineering Manager  
FROM: Nora Gardner, M/WBE Specialist  
SUBJECT: M/WBE Memo for On-Call Edward Kitchen Building Remediation Services

The M/WBE Office reviewed the request and documentation submitted for Investigative and Remedial Implementation Services at the Edward Kitchen Building to determine compliance with the City of Greensboro M/WBE Program Plan. The Goal Setting Committee reviewed the project, and no M/WBE goals were established. The Water Resources Department received approval to enter into a ten-year supplemental agreement with CDM Smith, Inc. that ends June 2032.

CDM Smith, Inc. was requested to solicit and make an effort to use certified M/WBE firms capable of providing services on this project. Upon review of the M/WBE affidavits, A1 Consulting, Inc., an MBE firm, indicated that they would subcontract over half of the services to a non-M/WBE vendor. The M/WBE Program Plan under Counting Participation and Commercially Useful Function states that a firm is not performing a commercially useful function when not performing at least 51% of the work on the project and cannot be counted for participation. CDM Smith, will subcontract 6.36% (\$295,000.00) of the total contract value \$4,642,000.00 to the following M/WBE firms:

ID	Firm Name	County	Description of the Work	Contract Amount	Contract %
WBE	*EOS Remediation, LLC	Wake	Bioremediation Injection Products	\$475,000.00	6.14%
MBE	A1 Consulting, Inc.	Wake	Drilling and Well Construction	\$650,000.00	0.00%
MBE	Stewart, Inc.	Wake	Survey and Underground Utility Location	\$10,000.00	0.22%

\*The M/WBE Program Plan on page 17, Section V. (F) Counting Participation and Commercially Useful Function, (8. b), states that materials or supplies purchased from a M/WBE regular dealer, count 60 percent of the cost of the materials or supplies toward the M/WBE goals. Therefore, the percentage in the above chart reflects 60% (\$285,000.00) of the total supplies amount of \$475,000.00.



Please be reminded that during the performance of the contract, if there are any changes, including subcontractor replacement, the Department and Vendor must contact the M/WBE Office for approval before making any such changes or substitutions.

Thank You

Cc: Allison Staton, M/WBE Compliance Officer  
Timothy Jackson III, M/WBE Coordinator