



DATE: July 12, 2022

TO: Chris Marriott, Deputy Director of Field Operations

FROM: Allison Staton, M/WBE Compliance Officer

SUBJECT: M/WBE Memo for Contract 2019-5318 – Municipal Solid Waste Hauling Services, Change Order 1

The M/WBE Office reviewed the change order request for Contract 2019-5318 – Municipal Solid Waste Hauling Services for the Field Operations Department to determine continued compliance with the M/WBE Program Plan. The original contract was reviewed by the M/WBE Office. Hilco Transport, Inc. committed to utilizing MBE 10.00% on the project. The request is for funds to cover the cost of fuel due to the changes in the economy trucking industry.

On August 20, 2019, Council approved to award Hilco Transport, Inc. a three years contract for \$7,050,000.00 (\$2,350,000.00). Change Order #1 in the amount of \$1,415,000.00 will increase the total contract value to \$8,465,000.00. The overall total MBE utilization will be decreased to approximately 4.03% (\$340,848.00). The reduction is due to the request for termination of the contract in mid-2021 by the MBE firm because of cost escalation in the trucking industry and was agreed upon by both firms. Hilco Transport, Inc. was unable to identify another M/WBE firm to continue the services. The hauling services will rebid in a few months. Hilco Transport, Inc. remains in compliance with the M/WBE Program Plan. The total MBE utilization for the contract is as follows:

ID	Firm Name	County	Description of Work	Contracted Amount	Estimated Contract Amount Paid	Contract %
MBE	R&R Transportation, Inc.	Guilford	Hauling	\$235,000.00	\$340,848.00	4.03%

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Thank You

Cc: Timothy Jackson III, M/WBE Coordinator